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COUNCIL OF THE CITY OF DIXON, ILLINOIS
COMMUNITY ROOM – PUBLIC SAFETY BUILDING
MONDAY, MAY 4, 2015
5:30 P.M.

CALL TO ORDER

The meeting was called to order by Mayor Burke. At this time, Mayor Burke established there was a quorum present.

OATH OF OFFICE – NEW COUNCIL MEMBERS

Judge Jackie Ackert administered the Oath of Office to Mayor Arellano and Councilmen Arjes, Bishop, Tucker and Venier.

ROLL CALL/INVOCATION

The meeting was called to order by Mayor Arellano. Councilmen Arjes, Bishop, Tucker, Venier and Mayor Arellano answered Roll Call. The Pledge of Allegiance was cited. Rev. Li Arellano, Sr. from Faith Assembly of Grand Detour gave the Invocation.

OATH OF OFFICE – CITY DEPARTMENT HEADS

Mayor Arellano administered the Oath of Office to all the City of Dixon department heads.

APPROVAL OF MINUTES

Councilman Tucker moved that the minutes of the Regular Council Meeting of Monday, April 20, 2015 and the minutes of the Special Council Meeting of Tuesday, April 28, 2015 be accepted and placed on file. Seconded by Councilman Venier. Discussion followed. Mayor Arellano wanted it on record that this is a unique situation whereby the new Council would be voting on minutes they were not yet members of but were present at the meeting and did witness the items in these minutes. After no further comments, the Mayor called for the vote. Voting Yea: Councilmen Arjes, Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

APPROVAL OF TOTAL LABOR & OUTSIDE CLAIMS

Councilman Venier moved that the Total Labor & Outside Claims in the amount of \$96,459.46 be approved and ordered paid. Seconded by Councilman Bishop. Voting Yea: Councilmen Arjes, Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

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COUNCIL REPORTS

Mayor Arellano thanked everyone and stated he is very proud of the changes ahead for Dixon. He stated the citizens want new direction and advised he will serve the entire City. He further stated tax dollars would be used wisely. Lastly, Mayor Arellano advised he would be approachable.

Councilman Arjes thanked the prior City Council and thanked his family for their support. He also thanked the citizens for their votes.

Councilman Bishop thanked his family and the voters. He then thanked the City of Dixon employees and stated they take pride in their work. Councilman Bishop lastly stated he would like to see a smooth transition to the new form of government.

Councilman Tucker agreed with the comments thus far and stated there will be exciting changes coming and a new path to take.

Councilman Venier thanked his family and friends for their support. He then thanked all the past Mayors and Commissioners. He advised this is a very historic time for Dixon as the form of government changes, as well as all its leaders. Councilman Venier stated this is the youngest Council ever in the history of Dixon. He lastly advised he is truly vested in the challenges ahead and added that change is coming!

BOARDS & COMMISSIONS REPORTS

Mayor Arellano reported that the Monthly Building Permit Report of April, 2015, the Zoning Board of Appeals Minutes of April 23, 2015 and the Tourism Board Minutes of April 27, 2015 are on file with the Clerk and available for inspection.

AWARD BID – PURCHASE OF TRAFFIC MAINTENANCE PAVEMENT STRIPER

Councilman Bishop moved that the bid for the purchase of a Pavement Striper for the Traffic Maintenance Department be awarded to Dixon Paint Company, Dixon, Illinois for their low bid in the amount of \$68,859.00. Seconded by Councilman Arjes. Discussion followed. Mayor Arellano advised this was previously tabled as Eric Englund was on a leave from work. Mayor then questioned Eric on this choice and Eric advised he is very comfortable with the product and it will fit his needs. After no further comments, the Mayor called for the vote. Voting Yea: Councilmen Arjes, Bishop, Venier and Mayor Arellano. Voting Nay: None. Abstaining: Councilman Tucker. Motion carried 4-1.

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ORD. #2965 – AMENDING CODE TITLE V, BY ADDING
CHAPTER 23 ENTITLED RAFFLES

Councilman Tucker moved that an Ordinance amending the Dixon City Code Title V, by adding Chapter 23 entitled Raffles be passed. Seconded by Councilman Bishop. Discussion followed. Attorney LeSage gave a brief synopsis on State law requirements on raffles. He advised that approval is needed from a local authority. He further added that if the City would like the County to handle the licensing, an intergovernmental agreement would have to be entered into. Attorney LeSage stated that these are terms of the State statute signed by the Governor. He also answered questions regarding a waiver provision and the fees. After no further discussion, the Mayor called for the vote. Voting Yea: Councilmen Arjes, Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

PET. – VARIANCE – 510 EAST MCKENNEY STREET

Councilman Venier moved that the Petition for Variance, pursuant to the request of Callison Conley for property located at 510 East McKenney Street, be referred to the City Attorney for proper action. Seconded by Councilman Tucker. Discussion followed. Bob Conley gave a brief synopsis of this petition for building a new 18'x18' garage. After no further comments, the Mayor called for the vote. Voting Yea: Councilmen Arjes, Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

APPOINTMENT OF THE CITY AUDITOR FOR FY 2015-2016-2017

Councilman Arjes moved that Wipfli, LLP be appointed as the City of Dixon's auditing firm for fiscal years 2015, 2016 and 2017. Seconded by Councilman Venier. Discussion followed. Paula Meyer, Finance Director, explained that Wipfli's fee was the lowest of three contract proposals. Mayor Arellano advised the City should attempt to rotate their auditors in the future. After no further comments, the Mayor called for the vote. Voting Yea: Councilmen Arjes, Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

RES. #2505-15 - ADOPTING CITY OF DIXON PETTY CASH POLICY

Councilman Bishop moved that the City of Dixon Petty Cash Policy be adopted. Seconded by Councilman Tucker. Voting Yea: Councilmen Arjes, Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

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RES. #2506-15 – UPDATING CITY OF DIXON CREDIT CARD POLICY

Councilman Tucker moved that a Resolution updated the City of Dixon Credit Card Policy be adopted. Seconded by Councilman Bishop. Discussion followed. Paula explained this is an update due to the new form of government. Attorney LeSage explained to Councilman Venier that the language “from time to time” is wording from a legal perspective. Attorney LeSage also stated this policy has been in effect for a few years and there are 13 cards currently issued. After no further comments, the Mayor called for the vote. Voting Yea: Councilmen Arjes, Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

RES. #2507-15 – ADOPTING CITY OF DIXON TRAVEL AND MEAL
REIMBURSEMENT POLICY

Councilman Venier moved that a Resolution adopting the City of Dixon Travel and Meal Reimbursement Policy be adopted. Seconded by Councilman Arjes. Discussion followed. Paula explained this is also a policy being updated due to the new form of government. She stated that meal per diem has changed versus keeping receipts for meals. The total of \$40 includes \$8 for breakfast, \$12 for lunch and \$20 for dinner in this policy. Paula also added that GovHR picked 19 other communities in their comparative survey and 6 required itemized receipts while 13 had a maximum amount. She advised the average was \$38 total. Mayor Arellano advised he likes the per diem backed by receipts. Administrator David Nord advised he favors these current amounts. Attorney LeSage advised that in order to change the amounts, the motion would have to be re-read to amend the new meal allowance. Councilman Venier moved that a Resolution adopting the City of Dixon Travel and Meal Reimbursement Policy as presented, subject to the change of \$7 for breakfast, \$15 for lunch and \$18 for dinner be adopted. Seconded by Councilman Arjes. Voting Yea: Councilmen Arjes, Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

RES. #2508-15 – AUTHORIZING USE OF SETTLEMENT PROCEEDS TO
REPLACE RIVER STREET FROM US ROUTE 2 TO GALENA AVENUE AND
CONSIDERATION AND POSSIBLE APPROVAL OF ALTERNATIVE FUNDING
SOURCES FOR PROJECT

Councilman Arjes moved that a Resolution authorizing the use of settlement proceeds to replace River Street from US Route 2 to Galena Avenue and consideration and possible approval of alternative funding sources for project be adopted. Seconded by Councilman Venier. Discussion followed.

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SOURCES FOR PROJECT (CONT'D.)

Mayor Arellano explained that in order not to have to wait for federal funds, the City would use \$1 million from the recovery funds so this project can be started soon. He also stated under the bidding process, the City has the right to reject any bid. Councilman Bishop asked if the project is under budgeted, would the monies go back into our recovery funds and it was stated yes. Mayor Arellano was questioned regarding the bike path in this project and he advised it is still a part of it. Mayor Arellano stated a meeting with IDOT would determine whether or not the City could meet their deadline for the funding. After no further discussion, the Mayor called for the vote. Voting Yea: Councilmen Arjes, Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

MOTION TO WAIVE BIDDING REQUIREMENTS
SEWER MAIN REPLACEMENT – SOUTH OF DIXON

Councilman Bishop moved to waive the bidding requirements for the sewer main replacement project located south of Dixon. Seconded by Councilman Tucker. Discussion followed. Wastewater Treatment Plant Supervisor Dan Mahan was asked to explain this emergency. Dan advised a sewer main under the creek on the Shippert property which carries the waste from the Industrial Park, had floated up out of the creek. He is requesting this waiver to be able to move the main 30 feet to the east. Dan also advised the Illinois EPA has been notified, the money is in his budget and City employees will do the labor. Dan stated the project is not to exceed \$50,000 but City Engineer Matt Hansen has not put together a cost estimate yet. After no further comments, the Mayor called for the vote. Voting Yea: Councilmen Arjes, Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

AUTHORIZE TO ADVERTISE FOR BIDS – WELLS #6 & #8
WATER TOWER PAINTING

Councilman Tucker moved to authorize to advertise for bids for the Wells #6 and #8 Water Tower Painting Project. Seconded by Councilman Bishop. Discussion followed. Water Superintendent Rusty Cox explained this project, stating that #6, located on North Jefferson, was last painted in 2005 and #8, located on Warp Road, was done in 1993. After no further comments, the Mayor called for the vote. Voting Yea: Councilmen Arjes, Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

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COUNTY PET – REZONE/SPECIAL USE – 641 PALMYRA ROAD

Councilman Venier moved that the County Petition for Rezone and Special Use pursuant to the request of Tom and Tammi Lehman and Gerald Van Buren, for property located at 641 Palmyra Road, be referred to the Dixon Plan Commission at their next regularly scheduled meeting. Seconded by Councilman Arjes. Discussion followed. Mayor Arellano explained this property is not within the City limits but within the 1-1/2 miles of the City's jurisdiction. Attorney LeSage then explained the jurisdiction of the City's territory. After no further comments, the Mayor called for the vote. Voting Yea: Councilmen Arjes, Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

DISCUSSION WITH RESPECT TO 2015/2016 BUDGET

Mayor Arellano stated the budget is currently in the red. He advised cuts are needed or rescind the monies that were promised to the outside agencies. He also stated he does not want to use recovery funds to balance the budget. Councilman Bishop requested Paula put together a listing of the monies to be used. Attorney LeSage gave a brief explanation on budgeting under Appropriations and advised this budget can be amended by 2/3 vote, meaning 4 out of 5 Council members in favor. Mayor Arellano stressed that this is now this Council's budget and they should look at the provisions for making changes. Mayor Arellano stated there will be special Work Sessions in the near future, one being entitled "100 Days Agenda". At this time, John McLane from The Next Picture Show, advised they work on a shoestring budget. He further added this gallery is a great asset to the City. Mayor Arellano advised he would be meeting with this entity in the near future.

CONSIDERATION AND APPROVAL OF CONTRACT BETWEEN THE CITY OF DIXON/DIXON TOURISM AND MILES NIELSEN AND THE RUSTED HEARTS

Councilman Arjes moved that the Concert Contract between the City of Dixon Tourism Board and Miles Nielsen and the Rusted Hearts be considered and approved. Seconded by Councilman Tucker. Discussion followed. Councilman Venier advised this is the third concert and more specifics are needed, even though advertising has started for this concert. There was no representative from Dixon Tourism in the audience; therefore it was the consensus of the Council to approve, subject to Administrator Nord confirming the obligations of the City. Councilman Arjes moved that the Concert Contract between the City of Dixon Tourism Board and Miles Nielsen and the Rusted Hearts be considered and approved subject to Administrator David Nord confirming the obligations of the City. Seconded by Councilman Venier. Voting Yea: Councilmen Arjes, Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

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EXECUTIVE SESSION

Councilman Bishop moved that the Regular Council Meeting of Monday, May 4, 2015 be adjourned to meet in Executive Session to consider the appointment, employment, compensation, discipline, performance or dismissal of a specific employee. Seconded by Councilman Tucker. Voting Yea: Councilmen Arjes, Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

RECONVENE MEETING

Councilman Tucker moved that the Regular Council Meeting of Monday, May 4, 2015 reconvene into Open Session. Seconded by Councilman Bishop. Voting Yea: Councilman Arjes, Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

ADJOURNMENT

Councilman Arjes moved that the Regular Council Meeting of Monday, May 4, 2015 be adjourned to meet in Regular Session on Monday, May 18, 2015 at 5:30 p.m. in the Council Chambers at City Hall. Seconded by Councilman Bishop. Voting Yea: Councilmen Arjes, Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried. The meeting was adjourned at 8:25 p.m.

Kathe A. Swanson, City Clerk