

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
SPECIAL COUNCIL MEETING  
COUNCIL CHAMBERS – CITY HALL  
MONDAY, JULY 13, 2015  
5:30 P.M.

ROLL CALL

The meeting was called to order by Mayor Arellano. Councilmen Bishop, Tucker, Venier and Mayor Arellano answered Roll Call.

COUNCIL REPORTS

Mayor Arellano announced the following updates within the City:

- \*The Reagan Statue Committee might possibly be doing a 501c(3), as they will use donations only and not City monies to fund their project.
- \*Residential Development Deal – a meeting will be held this week and it will be codified into a long-term plan.
- \*Human Resources – no tentative plan to date. Keep the system we have right now for one year—contracting services outside the City.
- \*Dixon National Guard Parking Lot – to add open parking and a motor pool. In the future, the pedestrian bridge would be re-routed and the Reagan 5K Run would be impacted.
- \*Athletic Complex – next meeting is July 24<sup>th</sup> and will coordinate with other entities, such as the YMCA.
- \*Airport – to be included under Public Works Department.
- \*Spark Energy – David Nord will discuss this.
- \*Comcast Franchise Agreement – it is coming due soon. Comcast uses a standard form but the City will have some flexibility.
- \*Flood Zones – David Nord stated he would have the report on July 26<sup>th</sup>. He will meet with the engineers and then speak with the homeowners.
- \*Economic Director – Mayor is to hear from the County Board on what their intentions are.
- \*Oil Spot Property – a Variance will be heard at the Zoning Board Meeting and will be referred back to the Council in August.
- \*Water Bills – Rusty Cox advised the City and the Park District have an agreement where they are not charged for water for the Splash Pad. He advised there have been major water usage due to a shutoff failure. Mayor Arellano asked the Council to think about keeping this same policy or change it going forward.
- \*Water Tower Project – it will go this year and there are no changes.

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
SPECIAL COUNCIL MEETING  
COUNCIL CHAMBERS – CITY HALL  
MONDAY, JULY 13, 2015  
5:30 P.M.

COUNCIL REPORTS (CONT'D.)

Councilman Bishop stated he is in favor of keeping the Human Resources contractual for one year. He also stated he will attend a meeting on the 24<sup>th</sup> at the YMCA and the school district will discuss activities regarding the athletic complex. Mayor Arellano added that there is a County Board member who is also interested in attending the meeting.

Councilman Tucker stated he is fine with the one-year extension for Paul Greufe but advised he would like to review the budget for hiring an in-house Human Resources person. Mayor Arellano advised the City is currently charged \$1500/month for Paul's services. Councilman Tucker then advised that Cabela is okay with postponing until 2017 but they really do want to have their tournament in Dixon.

Councilman Venier thanked Jesse Arjes for his service to the City of Dixon.

At this time, Mayor Arellano asked Geoff Smith of Willett, Hofmann & Associates to give an update on the 7<sup>th</sup> Street project. Geoff advised he has the plans and there are no changes. He stated the final quantities would be added tomorrow. Geoff did state there needs to be three more borings done, which IDOT will do. Geoff further stated the engineering is complete and Monroe would be a 20-foot width and approaches are to be 25-30 m.p.h. He advised the project would take 2 months to complete but a timeline would be requested from the selected contractor. Lastly, Geoff stated work will start in approximately 2 weeks and be done in early October.

David Nord advised that Spark Energy is not the designated provider for the City of Dixon. He stated this company had sent out erroneous letters to citizens but will retract them and rescind every enrollment they received. David asked the media to inform the public of this issue. City Attorney Rob LeSage advised if this happens again, an ordinance violation could be issued.

At this time, Mayor Arellano wanted to allow any and all Department Heads to speak on the Public Works issue and then leave afterward. City Manager David Nord advised Public Works would combine 5 departments—Streets, Wastewater, Public Works, Water and also Airport. David stated he very much supports this and it was discussed previously with all department heads. Water Superintendent Rusty Cox stated his department fully supports this and it would benefit all departments as well as the City.

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
SPECIAL COUNCIL MEETING  
COUNCIL CHAMBERS – CITY HALL  
MONDAY, JULY 13, 2015  
5:30 P.M.

Mayor Arellano advised that Request for Proposals were advertised for the Galena Avenue Bridge rail painting project and there will be a meeting tomorrow with the County regarding the retaining wall.

Finance Director Paula Meyer advised there are 6 companies interested for the City Manager search. She advised references would be done on three of the companies and brought to the Council for a vote on July 20<sup>th</sup>.

STUDY WORK SESSION – DIXON ONE CONCEPT PRESENTATION

Councilman Bishop suggested the Council move to the large table, as he would be showing a power point presentation. He stated this concept is a resource to all groups such as Tourism, Main Street and Riverfront to maximize potentials. He advised this is in its early stages but stated the Council wants to move this concept forward. Councilman Bishop highlighted on objectives; the structure flow chart; ten benefits of the merger; responsibilities of the Council; responsibilities of the Dixon One Board and their objectives; responsibilities of the Executive Director, Deputy Director; and the objectives of Tourism, Dixon Main Street and Riverfront. Larry Reed, Vicky Turner, Jessica Stinsel, Peter Shaw and Marilyn Trulock all spoke on this venture, stated many positive aspects of the merger. Councilman Bishop advised the entities would still retain their own boards and other entities within the City would be invited to join. Attorney LeSage did comment that there could be possible issues with structures. He stated some relationships might have to be contractual or voluntary. Councilman Venier stressed that he does not want to see volunteers reduced. Mayor Arellano stated the Council is on board with this and brainstorming will start soon. It was determined that Councilman Venier would take the lead on contacting other groups to join Dixon One.

DISCUSSION AND RES. #2518-15  
FORMALLY ENDORSING THE COMBINING OF PUBLIC WORKS AND  
AUTHORIZING INTERIM CITY MANAGER DAVID NORD TO HIRE A  
PUBLIC WORKS DIRECTOR

Councilman Bishop moved that a Resolution formally endorsing the combining of Public Works and authorizing Interim City Manager David Nord to hire a Public Works Director be adopted. Seconded by Councilman Tucker. Discussion followed. Mayor Arellano advised a Public Works Director is in the City code currently but the inclusion of the Airport is not. He stated the Council is supportive of the addition of the Airport into Public Works.

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
SPECIAL COUNCIL MEETING  
COUNCIL CHAMBERS – CITY HALL  
MONDAY, JULY 13, 2015  
5:30 P.M.

DISCUSSION AND RES. #2518-15  
FORMALLY ENDORSING THE COMBINING OF PUBLIC WORKS AND  
AUTHORIZING INTERIM CITY MANAGER DAVID NORD TO HIRE A  
PUBLIC WORKS DIRECTOR (CONT'D.)

Mayor Arellano then advised the Council has two options—to table this item and bring it back for vote at a future date or do now. It was the consensus of the full Council to combine the departments now. David Nord advised the City would recruit themselves for the hiring of this position through advertisement. After no further discussion, the Mayor called for the vote. Voting Yea: Councilmen Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

At this time, Mayor Arellano advised the Council would be going into Executive Session to discuss the replacement for the vacancy left by Jesse Arjes. Attorney LeSage gave a brief outline on time and procedure, explaining the Council has 60 days to appoint someone and 3 out of 4 of the Council must vote yes. He further added this new appointee would serve this unexpired term until April, 2017.

EXECUTIVE SESSION

Councilman Tucker moved that the Special Council Meeting of Monday, July 13, 2015 meet in Executive Session to consider the appointment of a person to fill a public office or vacancy in a public office where the body has the appointing authority. Voting Yea: Councilmen Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

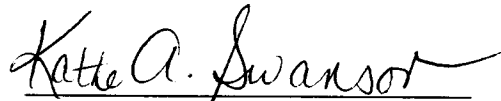
RECONVENE MEETING

Councilman Tucker moved that the Special Council Meeting of Monday, July 13, 2015 reconvene into Open Session. Seconded by Councilman Venier. Voting Yea: Councilmen Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried.

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
SPECIAL COUNCIL MEETING  
COUNCIL CHAMBERS – CITY HALL  
MONDAY, JULY 13, 2015  
5:30 P.M.

ADJOURNMENT

Councilman Venier moved that the Special Council Meeting of Monday, July 13, 2015 be adjourned to meet in Regular Session on Monday, July 20, 2015 at 5:30 p.m. in the Council Chambers at City Hall. Seconded by Councilman Bishop. Voting Yea: Councilmen Bishop, Tucker, Venier and Mayor Arellano. Voting Nay: None. Motion carried. The meeting was adjourned at 7:57 p.m.

  
Kathe A. Swanson, City Clerk