

DIXON RIVERFRONT EVENT PERMIT APPLICATION

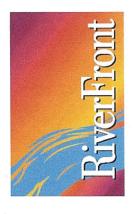
Heritage Crossing – Dixon Riverfront 115 S. Hennepin Ave. - Dixon, IL 61021 Kay Miller, Riverfront Executive Director Phone 1-815-973-0931

Requested Event Date	Number of People:
	am pm Set Up: am pm
Clean Up: am pm	
Company Name	
Address	
City, State:	Zip Code Fax Number ()
Telephone Number ()	Fax Number ()
Customer/Contact Name	
Address	
City, State:	Zip Code Home No. ()
E-Mail Address:	Home No. ()
Work No. ()	Cell ()
Event Organizer – No Yes	
Day of Event Contact	Cell
Catered - No YesName	
	ermit Holder's letterhead stationery is required. Event organizer is prohibited to submi application providing this proof of representation.
Event Name	
Event Type: (Pionic Wodding Population etc.)	
	n fees or any other fees required? No Yes
TENT: No [] Yes	51. 11
	l permit & insurance required) Distribute Sell
	n areas of the riverfront without a special event permit.
Glass containers of any kind are PROHIE	SITED on the riverfront area.
ADDITIONAL REQUIREMENTS: [LNo[] Yes
Number of Toilets (if required) Ove or portion thereof, over the initial 250 peop	r 250 People: 1 Portable Toilet for each additional 150 People, ble is required.
	ast be placed in an approved area designated by the Riverfront and no sooner than one day prior to your event and picked up the han 10:00 a.m.
Number of Trash Containers (if required) _ Containers can be rented at \$2.00 each from	

EQUIPMENT SET-UP INFORMATION:

Riverfront Event Price List for equipment and set-up:

Item	Need this item	Do not need this item	Number needed	Cost for each	Total
	no/yes	no/yes			Item Coct
One 40' x 40' Tent			one day	\$700.00	
One 40' x 40' Tent			two day	\$800.00	
One 40' x 40' Tent			three day	\$900.00	
One 40' x 60' Tent			one day	\$800.00	
One 40' x 60' Tent	1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -		two day	\$1,000.00	
One 40' x 60' Tent			three day	\$1,200.00	
One 40' x 100' Tent			one day	\$1,100.00	
One 40' x 100' Tent			two day	\$1,200.00	
One 40' x 100' Tent			three day	\$1,300.00	
Two Tents 40' x 100'		at see the second property	one day	\$2,200.00	
Two Tents 40'x 100'			two day	\$2,400.00	
Two Tents 40' x 100'			three day	\$2,600.00	
Tent Lights				\$75.00	
Tent side curtains				\$100.00	
Chairs (186 Approximate	Total)			\$1.00	
Electric Service Panel 200) amp			\$100.00	A
Electric Cords should be 12 ga	uge and are not fur	nished by the Riverfront C	ommission.		
Community/Not-for-Profi	t tent rental \$10	0.00 discount per day		-\$100.00	
				TOTAL COST	
		509	 % Down Payment		



Area use information:

Riverfront Event Price List for specific reserved use:

AREA	Need this area	Do not need this area	Need a Permit	Cost	Total
	no/yes	no/yes			
Pavilion			YES	\$60 per day (50% Refundable upon inspection)	
West Promenade			YES	\$100 per day (50% Refundable upon inspection)	
Amphitheater			YES	\$200.00 per day (50% Refundable upon inspection) or \$50.00 per Hour	
West River Street only between Hennipen and Peoria Avenue			YES	Need City Approval for Street Closure	
				TOTAL COST	
Rev. 2/14/2012		509	<u> </u> % Down Payment		

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Riverfront Website: www.discoverdixon.org/riverfront

<u>Please note</u>: We do not furnish Audio/Visual equipment such as projectors, screens, televisions, VCR's, extension cords, specialized microphones or easels. (Attach a separate sheet for your set-up diagram.) Please describe the type and amount of equipment to be used at your event (i.e. tables, chairs, archways, etc.) If it is determined that there will be an adverse effect, you will be notified. Any structure with two or more sides must have two sides open and there is an unobstructed view of the interior from outside on at least two sides.

Inflatable Party Jump		
Insurance No Yes		
Describe Inflatable		
Dunk Tank/Royal Flush	Equipment Provider	
Insurance No Yes		
VEHICLES ARE NOT	' PERMITTED ON LAWNS A'	ND RIVERFRONT WALKWAYS AT
VEHICLES THE TO I	ANY TIME.	TO REPORT WILLIAM IN THE
	NDUCTED DURING EVENT:	
		ree to submit an additional sheet of paper with a
detailed narrative and a site m	ap of your event, if necessary.	
Commissioner. Please not	te that insurance listing the City CANCELLED, notice must be	oroval from the City of Dixon Liquor of Dixon as an additional insured may be given to this office. Application must be
any violation of the rules an cancellation of this permit, on by the rules and certify that organization, and thereof agree	d condition of issuance of the permittee issued, by any public officer or poor I, on behalf of the applicant or or ee to be financially responsible for a try of Dixon. I also understand that	onsible for the conduct of the attendees, and that it by any attendee may result in the immediate lice officer of the City of Dixon. I agree to abide ganization, am also authorized to commit that ny cost and fees that may be incurred by or on acceptance of application should in no way be
any violation of the rules an cancellation of this permit, on by the rules and certify that organization, and thereof agre behalf of the event to the Ci	d condition of issuance of the permittee issued, by any public officer or poor. I, on behalf of the applicant or or ee to be financially responsible for a fity of Dixon. I also understand that confirmation of this request."	it by any attendee may result in the immediate lice officer of the City of Dixon. I agree to abide ganization, am also authorized to commit that my cost and fees that may be incurred by or on
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