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CITY OF DIXON

ORDINANCE NO. _____

ORDINANCE ASSIGNING TEMPORARY DUTIES
TO THE CHIEF OF POLICE OF THE CITY OF DIXON, ILLINOIS

ADOPTED BY THE
COUNCIL
OF THE
CITY OF DIXON

THIS 25th DAY OF April, 2013

Published in pamphlet form by authority of the Council of the City of Dixon, this 25th day
of April, 2013.

ORDINANCE NO. _____

**AN ORDINANCE ASSIGNING TEMPORARY DUTIES TO THE CHIEF OF POLICE
OF THE CITY OF DIXON, ILLINOIS**

WHEREAS, Section 9-1-6 of City of Dixon Code provides, in relevant part, that the Chief of Police shall devote his entire time to the discharge of the duties of his office and shall engage in no other duties of employment except those designated and approved by the City Council; and

WHEREAS, the City Council desires to assign certain temporary duties to the Chief of Police in order to facilitate the timely and efficient conduct of City business in light of the present vacancy in the office of City Engineer/Public Works Director/Director of Human Resources.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Dixon as follows:

SECTION 1: The City hereby finds that all of the recitals contained in the preambles to this Ordinance are true and correct and does incorporate them into this Ordinance by this reference.

SECTION 2: The City hereby assigns the following temporary duties to the Chief of Police (the "Temporary Duties"):

(a) General Administration. The Chief of Police shall assess and coordinate duties to be completed in the absence of the City Engineer/Public Works Director/Director of Human Resources.

(b) Assessment of City Engineer Position. The Chief of Police shall advise the Mayor and City Council on the need for a City Engineer after consulting with City Department Heads; advise on possible outsourcing of engineering services.

(c) Assessment of Human Resources Position. The Chief of Police shall advise the Mayor and City Council on the need for a Director of Human Resources; work with Finance Director to assess current employment practices, policies and procedures.

(d) Union Negotiations. The Chief of Police shall coordinate with the Mayor and City Council and City Department Heads on strategies for union negotiations; participate in union negotiation sessions; advise the Mayor and City Council on the status of union negotiations.

(e) Strategic Planning and Leadership Development. The Chief of Police shall advise the Mayor and City Council on the strategic planning initiative; assess need for strategic planning initiative.

(f) City Administrator Search. The Chief of Police shall advise the Mayor and City Council on a job description, qualifications and suggested salary for the position of City Administrator; coordinate process for possible selection of City Administrator candidates.

(g) Such other duties as may be assigned by the Mayor and City Council from time to time consistent with, and in furtherance of, the Temporary Duties.

SECTION 3: The assignment of Temporary Duties to the Chief of Police shall automatically expire six (6) months from the date hereof, unless, by earlier action of the Mayor and City Council, the assignment of Temporary Duties is otherwise ended.

SECTION 4: The Chief of Police shall receive no additional wages or benefits for his performance of the Temporary Duties.

SECTION 5: The provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

SECTION 6: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 7: The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 8: This Ordinance shall be in full force and effect from and after its passage and approval, and publication as required by law.

Passed by the Mayor and the City Council of the City of Dixon on the ____ day of _____, 2013.

MAYOR

ATTEST:

City Clerk