

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS - CITY HALL  
TUESDAY – JANUARY 17, 2017  
5:30 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance/Invocation
4. Work Session – 2017 Street Closure Report
5. Consent Agenda
  - a. Approval of Minutes
  - b. Approval of Total Labor and Outside Claims
  - c. Approval of December 2016 YTD Financial Summary
6. City Manager Report
7. Council Reports
  - a. Mayor Arellano
  - b. Councilman Marx
  - c. Councilman Tucker
  - d. Councilman Venier
  - e. Councilman Bishop
8. Boards & Commissions Reports
  - a. Library Board Minutes
9. Visitors/Public Comment
10. Ordinances
  - a. Authorizing a sign variance pursuant to the petition of Dixon Equity Group, LLC.
11. Resolutions
12. Motions
  - a. Discussion and possible approval of the purchase of trailer mounted jetter.

The City of Dixon, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of this meeting or facilities, contact the ADA Coordinator at (815) 288-1485 to allow the City of Dixon to make reasonable accommodations for those persons.

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- b. Discussion and possible approval of an Intergovernmental Agreement between the City of Dixon and Lee County with respect to police dispatching, call taking and telecommunications services.
  - c. Discussion and possible approval of FOP MOU.
13. Executive Session
- a. Review prior Executive Meeting Minutes pursuant to Section 2(c)(14) of the Open Meetings Act.
  - b. Collective negotiation matters between public employers and the employees or representatives pursuant to Section 2(c)(1) of the Open Meetings Act.
  - c. Sale or purchase of property pursuant to Section 2(c)(3) of the Open Meetings Act.
14. Adjournment

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SUPPLEMENTAL INFORMATION

10. Ordinances

- a. Authorizing a sign variance pursuant to the petition of Dixon Equity Group, LLC. Sign variance requested by Dixon Equity Group, LLC at outlot on Keul Rd Route 26.

11. Resolutions

12. Motions

- a. Discussion and possible approval of the purchase of trailer mounted jetter. The Waste Water Division is requesting the purchase of a trailer mounted jetter to replace the current 20 year old machine. This is used in hard to reach locations and during the cold weather. E J Equipment from Manteno came in with the low bid of \$48,867.00.
- b. Discussion and possible approval of an Intergovernmental Agreement between the City of Dixon and Lee County with respect to police dispatching, call taking and telecommunications services.
- c. Discussion and possible approval of FOP MOU. This Memorandum of Understanding is in regards to special approval of the use of sick time.

The City of Dixon, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of this meeting or facilities, contact the ADA Coordinator at (815) 288-1485 to allow the City of Dixon to make reasonable accommodations for those persons.

COUNCIL OF THE CITY OF DIXON, ILLINOIS  
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TUESDAY, JANUARY 3, 2017  
5:30 P.M.

CALL TO ORDER

The meeting was called to order by Mayor Arellano.

ROLL CALL/INVOCATION

Councilmen Bishop, Marx, Tucker, Venier and Mayor Arellano answered Roll Call. The Pledge of Allegiance was cited. Rev. Bunyan Cocar from First Baptist Church gave the Invocation.

APPROVAL OF MINUTES

Councilman Bishop moved that the minutes of the Regular Council Meeting of Monday, December 19, 2016 be accepted and placed on file. Seconded by Councilman Venier. Voting Yea: Councilman Bishop, Marx, Tucker, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

APPROVAL OF TOTAL LABOR & OUTSIDE CLAIMS

Councilman Marx moved that the Total Labor & Outside Claims in the amount of \$384,332.24 be approved and ordered paid. Seconded by Councilman Tucker. Voting Yea: Councilman Bishop, Marx, Tucker, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

CITY MANAGER REPORT

City Manager O'Donnell updated the Council on the Galena Bridge railings and installation. He also discussed CDL and medical certification cards for employees. Councilman Tucker asked that research be done on the difference between a B license and a B CDL. City Manager O'Donnell also mentioned that he is looking at adding a consent agenda.

COUNCIL REPORTS

Mayor Arellano mentioned that he received a notice from Com Ed stating their rates are going up. He mentioned that Sauk Valley Community College received the Small Business Development Grant, met with Patio's to discuss solutions to the noise limits, will attend the Bicentennial Commission meeting January 12<sup>th</sup> in Springfield, and received multiple complaints over the holidays of manure being dumped along residential properties. He asked the Councilmembers if they have received complaints about Century Link customers being without service for several weeks. Councilman Venier said that he has received complaints. Mayor will contact Century Link to get some answers to the

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issue. Mayor Arrelano and Councilman Marx will be touring SGS Refrigeration on January 11<sup>th</sup>. He also mentioned that he has been asked whether trucks should be allowed on River Road. IDOT does not class roads anymore – it was designed to be a truck route. Discussion about a flag on the arch has come back up. IDOT will need to approve the design.

Mike Venier wished everyone a Happy New Year and said it was good to work with the Council in 2016.

BOARD & COMMISSIONS REPORTS

Mayor Arellano reported that the monthly Building Permit Report is on file with the Clerk and available for inspection.

REFER PETITION FOR VARIANCE TO CITY ATTORNEY

Councilman Tucker moved that the Petition for Sign Variance pursuant to the request of Dixon Equity Group, LLC for property located at the outlot on Keul Rd and Route 26, be referred to the City Attorney for proper action. Seconded by Councilman Bishop. Attorney Gary Gehlbach said he will not be at the next meeting so if the Council has any questions to please all him. Attorney Lesage said that City Manager O'Donnell and he are looking at procedures to make some of this process more customer friendly. Voting Yea: Councilman Bishop, Marx, Tucker, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

APPROVAL OF FOP COLLECTIVE BARGAINING AGREEMENT

Councilman Venier moved that the Collective Bargaining Agreement between the City of Dixon and the FOP be approved. Seconded by Councilman Tucker. Mayor Arellano stated that the retiree insurance has been grandfathered out. Voting Yea: Councilman Bishop, Marx, Tucker, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

APPROVAL OF FARGO CREEK DAM EMERGENCY ACTION PLAN

City Manager O'Donnell said that Willett Hoffman clarified how they would conduct the EAP. Consensus was to send out an RFQ for this project. The approval of the Fargo Creek Dam EAP died for lack of motion.

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APPROVAL OF FARM LEASE

Councilman Tucker moved to accept and award the bid to lease the farm ground at the Municipal Airport to Rick Humphrey in the amount of \$280.82 per acre. Seconded by Councilman Bishop. City Manager O'Donnell told the Council that this will be bid out much earlier next year to enable the tenant to complete fall work. A one year lease is in place since leasing to a solar company is still a viable option. Mayor Arellano voiced concern that the City is reaching out to all who would like to bid and is receiving the best bid. Rick Humphrey said because of restrictions with this land, a profit cannot be maximized. Voting Yea: Councilman Bishop, Marx, Tucker, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

EXECUTIVE SESSION

Councilman Venier moved that the Regular Council Meeting of Tuesday, January 3, 2017 adjourn into Executive Session to discuss Collective negotiation matters between public employers and the employees or representatives pursuant to Section 2(c)(1) of the Open Meetings Act. Sale or purchase of property pursuant to Section 2(c)(3) of the Open Meetings Act. To consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees pursuant to Section 2(c)(5) of the Open Meetings Act. Seconded by Councilman Tucker.

Councilman Venier amended his motion by restating the above plus adding pending litigation. Seconded by Councilman Tucker. Voting Yea: Councilman Bishop, Marx, Tucker, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

RECONVENE MEETING

Councilman Marx moved that the Regular Council Meeting of Tuesday, January 3, 2017 reconvene into Open Session. Seconded by Councilman Tucker. Voting Yea: Councilman Bishop, Marx, Tucker, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

ADJOURNMENT

Councilman Tucker moved that the Regular Council Meeting of Tuesday, January 3, 2017 be adjourned to meet in Regular Session on Tuesday, January 17, 2017 at 5:30 p.m. in the Council Chambers at City Hall. Seconded by Councilman Venier. Voting Yea: Councilman Bishop, Marx, Tucker, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.** The meeting was adjourned at 8:26 p.m.

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Becky Fredericks, City Clerk

## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
	302	GUARDIAN	12 2016 #489973	FINAL BILLING 12/31/16	12/31/2016	3.81	.00	
	427	KEN NELSON AUTO PLAZA	Q4721	WESTERN SNOW PLOW	01/05/2017	6,089.00	.00	
	565	NORTH'S OIL COMPANY	3046760	GASOHOL/OCTANE	12/19/2016	5,138.20	.00	
	565	NORTH'S OIL COMPANY	3046817	CHEVERON MULTIFAK	01/06/2017	344.40	.00	
	836	WELLS FARGO	01 2017 #1944	VARIOUS SAFE PASSAGES EXPENSE	01/03/2017	477.32	.00	
	1272	TECORP INC	1060D15 #4	WELL 6 & 8 PAINTING	07/16/2016	166,878.00	.00	
	1489	DEARBORN NATIONAL LIFE INSURAN	1 2017 #F019615	PREMIUMS 01-31/2017	01/04/2017	597.07	.00	
Total :						179,527.80	.00	
COUNCIL	455	LAW OFFICES OF JOHNSON & BUH	2016-DIX-004	ATTORNEY FEES FOR CITY ORDINAN	12/21/2016	2,900.00	.00	
COUNCIL	481	LOVELAND COMMUNITY HOUSE	01 2017	FARGO CREEK MEETING 02/01/17	01/05/2017	100.00	.00	
COUNCIL	828	WARD MURRAY PACE & JOHNSON	141771	DEC 16 NEGOTIATIONS	01/04/2017	4,810.00	.00	
COUNCIL	854	WIPFLI LLP	1068212	PENSION DISCUSSION	12/31/2016	275.00	.00	
Total COUNCIL:						8,085.00	.00	
FINANCE	122	CENTURYLINK	12 2016 #9672	MAYOR #304029672	12/19/2016	85.28	.00	
FINANCE	610	PITNEY BOWES	1 2017 #0040104212	POSTAGE MACHINE RENTAL	01/09/2017	152.77	.00	
FINANCE	629	QUILL CORPORATION	2981548	OFFICE SUPPLIES	12/28/2016	23.19	.00	
FINANCE	677	SBM STERLING BUSINESS CENTER	340941	CONTRACT #A7723-MX3610N-01	01/05/2017	134.63	.00	
FINANCE	677	SBM STERLING BUSINESS CENTER	340942	CONTRACT #A8247-MX2640N-01	01/05/2017	83.00	.00	
FINANCE	836	WELLS FARGO	01 2017 #6606	W-2 ENVELOPES	01/03/2017	40.98	.00	
Total FINANCE:						519.85	.00	
FIRE/ POLICE COMMISSI	335	HOLM, CHARLES	12 2016	POLYGRAPH EXAMINATION	12/07/2016	150.00	.00	
Total FIRE/ POLICE COMMISSION:						150.00	.00	
ADMINISTRATION	208	DIXON PAINT COMPANY	13502	LIFTOFF ADHESIVES	12/02/2016	12.81	.00	
ADMINISTRATION	819	VERIZON WIRELESS	977720010	FINANCE	12/18/2016	38.01	.00	
ADMINISTRATION	819	VERIZON WIRELESS	977720010	ADMIN	12/18/2016	38.01	.00	
ADMINISTRATION	836	WELLS FARGO	01 2017 #5373	ICMA WEBINAR/ADMIN	01/03/2017	49.68	.00	
ADMINISTRATION	1311	STRATEGIC INSIGHTS INC	003	PLAN IT RENEWAL	01/03/2017	1,350.00	.00	



Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Total ADMINISTRATION:						1,488.51	.00	
HUMAN RESOURCES	4	ACE HARDWARE	454494	KEY	12/21/2016	1.79	.00	
HUMAN RESOURCES	612	PJ GRUEFE & ASSOCIATES	1335	MONTHLY HR CONSULTANT- DEC 201	12/22/2016	1,500.00	.00	
HUMAN RESOURCES	836	WELLS FARGO	01 2017 #5373	ICMA WEBINAR/HR	01/03/2017	49.66	.00	
HUMAN RESOURCES	1084	ROCK RIVER HUMAN RESOURCE	01 2017	LOCAL HR ASSOCIATION DUES/BRAD	01/09/2017	30.00	.00	
HUMAN RESOURCES	1479	PERSPECTIVES	85572	EAP SERVICES - JAN	01/01/2017	190.00	.00	
Total HUMAN RESOURCES:						1,771.45	.00	
INFORMATION TECHNOL	819	VERIZON WIRELESS	977720010	IT	12/18/2016	23.36	.00	
INFORMATION TECHNOL	836	WELLS FARGO	01 2017 #5373	ICMA WEBINAR/IT	01/03/2017	49.66	.00	
INFORMATION TECHNOL	836	WELLS FARGO	01 2017 #6507	HP M477FDN MULTI PRINTER	01/03/2017	359.99	.00	
INFORMATION TECHNOL	836	WELLS FARGO	01 2017 #6507	CARBON COPY CLONER ANNUAL MAI	01/03/2017	162.00	.00	
INFORMATION TECHNOL	1340	SHI INTERNATIONAL CORP	B05954324	SERVER HARD DRIVES (FOR REPLAC	01/06/2017	1,114.24	.00	
Total INFORMATION TECHNOLOGY:						1,709.25	.00	
MUNICIPAL	52	AUCA CHICAGO MC LOCKBOX	1590784676	CITY HALL MATS	01/03/2017	80.96	.00	
MUNICIPAL	146	COM ED	01 2017 #5242	0 GALENA/W RIVER ST 0855095242	01/03/2017	54.79	.00	
MUNICIPAL	146	COM ED	01 2017 #7037	MASTER A/C ST LIGHTS 2483157037	01/04/2017	1,806.20	.00	
MUNICIPAL	146	COM ED	12 2016 #2001	117 LINCOLN ST DR 0603133071	12/30/2016	15.92	.00	
MUNICIPAL	146	COM ED	12 2016 #3003	105 W RIVER 0404033003	12/27/2016	278.46	.00	
MUNICIPAL	146	COM ED	12 2016 #3071	LINCOLN ST DR 0603133071	12/30/2016	46.82	.00	
MUNICIPAL	146	COM ED	12 2016 #8113	BLOODY GULCH 0603068113	12/30/2016	32.40	.00	
MUNICIPAL	596	PEST CONTROL CONSULTANTS	62474	QUARTERLY SERVICE	12/28/2016	65.00	.00	
MUNICIPAL	1173	DIRECT IN SUPPLY	102214	VACUUM BRUSH ASSEMBLY	12/12/2016	48.45	.00	
MUNICIPAL	1173	DIRECT IN SUPPLY	102219	TRASH BAGS/ICE MELT	12/14/2016	289.85	.00	
Total MUNICIPAL:						2,718.85	.00	
CAPITAL FUND EXPENSE	85	BONNELL INDUSTRIES INC	0172850-IN	TORNADO SALT SPREADER/HOLD DO	01/05/2017	5,971.13	.00	
CAPITAL FUND EXPENSE	136	CIVIC SYSTEMS LLC	CVC14775	50% PMT BUSINESS LICENSE MODUL	12/22/2016	2,850.00	.00	
CAPITAL FUND EXPENSE	1437	BROOK ELECTRICAL SUPPLY	S005778722.005	BRIDGE LIGHT FIXTURES	11/07/2016	26,430.10	.00	
CAPITAL FUND EXPENSE	1437	BROOK ELECTRICAL SUPPLY	S005778722.006	BRIDGE LIGHTING	11/07/2016	8,193.55	.00	
CAPITAL FUND EXPENSE	1488	STRANDS INC	00262660	BRIDGE PAINT SPECS	12/28/2016	4,500.00	.00	
Total CAPITAL FUND EXPENSES:						47,944.78	.00	
PUBLIC WORKS ADMINIS	1386	APWA - IL PUBLIC SERVICE INSTITUT	01 2017 WETER	MEMBERSHIP/WETER	01/09/2017	184.00	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Total PUBLIC WORKS ADMINISTRATION:						184.00	.00	
BUILDING ZONING	122	CENTURYLINK	12 2016 #5726	BLDG #304025726	12/19/2016	32.93	.00	
BUILDING ZONING	409	JIFFY LUBE	1114431	OIL SERVICE - JEREMY TAHOE	12/28/2016	31.18	.00	
BUILDING ZONING	610	PITNEY BOWES	1 2017 #0040104212	POSTAGE MACHINE RENTAL	01/09/2017	57.29	.00	
BUILDING ZONING	720	STAPLES CREDIT PLAN	1708408281	ADDING MACHINE TAPE/NOTE PADS/	12/07/2016	78.79	.00	
BUILDING ZONING	819	VERIZON WIRELESS	977720010	ZONING	12/18/2016	56.44	.00	
Total BUILDING ZONING:						256.63	.00	
STREETS	4	ACE HARDWARE	454939	SHOP SUPPLIES	12/27/2016	35.18	.00	
STREETS	4	ACE HARDWARE	455156	GAS CAN/SPOUT/CHAIN HOOK	12/29/2016	49.00	.00	
STREETS	52	AUCA CHICAGO MC LOCKBOX	1590770693	JANITORIAL SUPPLIES	12/22/2016	97.19	.00	
STREETS	85	BONNELL INDUSTRIES INC	0172436-IN	PLOW BLADE/CURB FEELERS	12/21/2016	803.77	.00	
STREETS	148	COMCAST CABLE	01 2017 #3651	AIRPORT #8771103010223651	01/01/2017	199.92	.00	
STREETS	728	STERLING NAPA AUTO PARTS	874382	TRUCK WASHING SCRUB BRUSHES	12/28/2016	24.98	.00	
STREETS	819	VERIZON WIRELESS	977720010	STREETS	12/18/2016	51.37	.00	
STREETS	1049	KALEEL'S CLOTHING AND PRINTING	01 2017	CLOTHING SHERIDAN	01/04/2017	105.00	.00	
STREETS	1049	KALEEL'S CLOTHING AND PRINTING	01 2017	CLOTHING SHERIDAN	01/04/2017	38.00	.00	
STREETS	1483	CLASSIC WELDING & FABRICATION IN	2209	AIR COMPRESSOR REPAIR	12/16/2016	276.12	.00	
Total STREETS:						1,680.53	.00	
PUBLIC PROPERTY	85	BONNELL INDUSTRIES INC	0172186-IN	CONVERT TAILGATE SPREADER	12/15/2016	1,644.00	.00	
PUBLIC PROPERTY	85	BONNELL INDUSTRIES INC	0172385-IN	BACK DRAG EDGE KIT/CARBIDE INSE	12/20/2016	1,070.00	.00	
PUBLIC PROPERTY	85	BONNELL INDUSTRIES INC	0172613-IN	LACLEDE SINGLE TRUCK CHAINS	12/27/2016	147.91	.00	
PUBLIC PROPERTY	555	NICOR	12 2016 #2937	668 VET PKWY #2869455293	12/29/2016	114.15	.00	
PUBLIC PROPERTY	819	VERIZON WIRELESS	977720010	PUBLIC PROPERTY	12/18/2016	178.75	.00	
Total PUBLIC PROPERTY:						3,154.81	.00	
CEMETERY	85	BONNELL INDUSTRIES INC	0172516-IN	CUSTOM FORMED CHANNEL PLATE/H	12/22/2016	53.80	.00	
CEMETERY	146	COM ED	01 2017 #6007	416 S DEMENT 2071436007	01/05/2017	120.50	.00	
CEMETERY	412	JOHN DEERE FINANCIAL	799113	BOLT ON HOOKS W D RING	12/21/2016	49.95	.00	
CEMETERY	619	PRECISION AUTOMOTIVE	73042	CLEAN LEAVES FROM HEATER	12/20/2016	105.00	.00	
CEMETERY	836	WELLS FARGO	01 2017 #6564	BULK LP	01/03/2017	47.77	.00	
CEMETERY	836	WELLS FARGO	01 2017 #6564	DIRT SHED HEATER	01/03/2017	433.93	.00	
Total CEMETERY:						810.95	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
PUBLIC SAFETY BUILDIN	51	ASTRO VEN DISTRIBUTORS INC	31285	PAPER PRODUCTS	12/23/2016	336.22	.00	
PUBLIC SAFETY BUILDIN	168	CULLIGAN OF DIXON	0039296	SOLAR SALT DELIVERIES	12/31/2016	95.50	.00	
PUBLIC SAFETY BUILDIN	836	WELLS FARGO	01 2017 #6531	HINGE HARDWARE FOR CLOSET DO	01/03/2017	31.72	.00	
PUBLIC SAFETY BUILDIN	836	WELLS FARGO	01 2017 #6531	LIGHT TUBES FOR PSB	01/03/2017	197.62	.00	
PUBLIC SAFETY BUILDIN	836	WELLS FARGO	01 2017 #6564	DPD DOOR CLOSER	01/03/2017	87.81	.00	
PUBLIC SAFETY BUILDIN	1173	DIRECT IN SUPPLY	102181	TRASH BAGS/ICE MELT PSB	12/07/2016	113.55	.00	
PUBLIC SAFETY BUILDIN	1173	DIRECT IN SUPPLY	102219	TRASH BAGS/ICE MELT	12/14/2016	224.65	.00	
PUBLIC SAFETY BUILDIN	1173	DIRECT IN SUPPLY	102225	RETURNED ITEM	12/12/2016	48.00-	.00	
PUBLIC SAFETY BUILDIN	1352	MCDERMAID ROOFING & INSULATING	34160	REPAIRS TO PSB ROOF	12/12/2016	447.00	.00	
Total PUBLIC SAFETY BUILDING:						1,486.07	.00	
DOWNTOWN MAINTENA	4	ACE HARDWARE	453438	ICE MELT	12/13/2016	8.49	.00	
DOWNTOWN MAINTENA	4	ACE HARDWARE	453448	KEY CUT	12/13/2016	5.97	.00	
DOWNTOWN MAINTENA	1119	GROSHANS, JOHN	01 2017	RIVERFRONT/STREETSCAPE MAINTENANCE	01/09/2017	1,833.33	.00	
Total DOWNTOWN MAINTENANCE:						1,847.79	.00	
TRAFFIC MAINTENANCE	4	ACE HARDWARE	12 2016 #8655	WATER HEATER PARTS FOR ANNEX/	12/31/2016	106.28	.00	
TRAFFIC MAINTENANCE	122	CENTURYLINK	12 2016 #6429	TRAFFIC #304036429	12/19/2016	110.67	.00	
TRAFFIC MAINTENANCE	148	COMCAST CABLE	12 2016 #6520	TRAFFIC MAINT #8771103010166520	12/27/2016	69.95	.00	
TRAFFIC MAINTENANCE	201	DIXON COMMERCIAL ELECTRIC CO.	02303	REPLACED BAD CONFLICT MONITOR	12/07/2016	172.50	.00	
TRAFFIC MAINTENANCE	724	STEINER ELECTRIC COMPANY	S005594768.001	10G WIRE FOR STREET LIGHTING	01/04/2017	147.46	.00	
TRAFFIC MAINTENANCE	819	VERIZON WIRELESS	977720010	TRAFFIC	12/18/2016	51.37	.00	
TRAFFIC MAINTENANCE	836	WELLS FARGO	01 2017 #5373	MOBOTREX - TRAFFIC MAINT PROGR	01/03/2017	40.00	.00	
TRAFFIC MAINTENANCE	1049	KALEEL'S CLOTHING AND PRINTING	12 2016 2	CLOTHING ENGLUND	12/29/2016	68.00	.00	
Total TRAFFIC MAINTENANCE:						766.23	.00	
WATER	4	ACE HARDWARE	453439	MISC ITEMS	12/13/2016	58.85	.00	
WATER	4	ACE HARDWARE	453742	CLEANING SUPPLIES/EQUIP	12/15/2016	24.26	.00	
WATER	4	ACE HARDWARE	455016	PROPANE	12/27/2016	16.99	.00	
WATER	4	ACE HARDWARE	455212	MOUSE TRAPS/BAIT	12/29/2016	6.99	.00	
WATER	4	ACE HARDWARE	455724	MISC ITEMS	01/04/2017	6.29	.00	
WATER	4	ACE HARDWARE	455741	MISC ITEMS	01/04/2017	8.99	.00	
WATER	4	ACE HARDWARE	455746	GRIP WRENCH SET	01/04/2017	14.39	.00	
WATER	8	ADT SECURITY SYSTEMS INC	90640-1035	FIRE ALARM AT PLANT	12/11/2016	82.83	.00	
WATER	52	AUCA CHICAGO MC LOCKBOX	1590767130	MATS AT PLANT	12/20/2016	36.56	.00	
WATER	58	BADGER METER INC	1139020	RANGER 3 RENEWAL	12/27/2016	600.60	.00	
WATER	114	CARUS CORPORATION	10053915	CHLORINE CYLINDERS	12/07/2016	2,150.00	.00	
WATER	114	CARUS CORPORATION	10053915	FREIGHT	12/07/2016	50.00	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
WATER	114	CARUS CORPORATION	10055351	CHEMICALS	12/14/2016	4,759.92	.00	
WATER	272	FREEDOM MAILING SERVICES INC.	30357	WATER DEPT-PAST DUE	12/23/2016	27.36	.00	
WATER	272	FREEDOM MAILING SERVICES INC.	30357	WATER DEPT- POSTAGE	12/23/2016	107.95	.00	
WATER	272	FREEDOM MAILING SERVICES INC.	30394	WATER DEPT-BILLING QUARTERLY	12/29/2016	95.03	.00	
WATER	272	FREEDOM MAILING SERVICES INC.	30394	WATER DEPT- POSTAGE	12/29/2016	361.44	.00	
WATER	284	WELLS FARGO VENDOR FIN SERV	66100883	SHARP COPIER	12/14/2016	159.40	.00	
WATER	312	HARDER CORP	R115937	PAPER GOODS WATER DEPT	12/13/2016	394.68	.00	
WATER	318	HD SUPPLY WATERWORKS LTD.	G530366	CLAMPS	12/09/2016	531.92	.00	
WATER	318	HD SUPPLY WATERWORKS LTD.	G578931	CLAMPS	12/21/2016	340.91	.00	
WATER	318	HD SUPPLY WATERWORKS LTD.	G578931	FREIGHT	12/21/2016	32.31	.00	
WATER	339	HUFFMAN CAR WASH	136000	VEHICLE WASH	09/09/2016	5.75	.00	
WATER	339	HUFFMAN CAR WASH	136671	VEHICLE WASH	12/06/2016	5.75	.00	
WATER	353	IDEXX DISTRIBUTION CORP	3010368857	COLILERT 18 MEDIA/COLILERT COMP	12/14/2016	1,110.90	.00	
WATER	353	IDEXX DISTRIBUTION CORP	3010368857	FREIGHT	12/14/2016	49.82	.00	
WATER	436	KITZMAN'S LTD.	360921	DRAIN TILE/COUPLINGS	12/22/2016	15.27	.00	
WATER	518	MILLER BRADFORD RISBERG INC	W00244	CASE 590SN SERVICE	12/27/2016	3,623.55	.00	
WATER	555	NICOR	12 2016 #0232	2019 LOWELL PK RD #90116930232	12/28/2016	318.79	.00	
WATER	555	NICOR	12 2016 #3337	1740 BRINTON #99497593337	12/27/2016	83.12	.00	
WATER	555	NICOR	12 2016 #6015	1952 LOWELL PK #70382356015	12/28/2016	82.97	.00	
WATER	596	PEST CONTROL CONSULTANTS	62521	MONTHLY PEST CONTROL	01/03/2017	68.00	.00	
WATER	610	PITNEY BOWES	1 2017 #0040104212	POSTAGE MACHINE RENTAL	01/09/2017	178.23	.00	
WATER	629	QUILL CORPORATION	2948090	CLEANING SUPPLIES	12/27/2016	33.88	.00	
WATER	629	QUILL CORPORATION	2948090	FREIGHT	12/27/2016	5.99	.00	
WATER	638	RENNER QUARRIES LTD.	46266	1" MINUS	12/31/2016	575.13	.00	
WATER	728	STERLING NAPA AUTO PARTS	872358	FILTERS	12/14/2016	87.36	.00	
WATER	728	STERLING NAPA AUTO PARTS	872574	FILTER/COOLANT/MISC	12/15/2016	580.58	.00	
WATER	728	STERLING NAPA AUTO PARTS	872656	OIL DRY/POWER SERVICE DIESEL	12/15/2016	44.66	.00	
WATER	780	TOTAL WATER TREATMENT SYSTEMS	0688959	DI SERVICE TANKS	12/30/2016	78.92	.00	
WATER	819	VERIZON WIRELESS	977720010	WATER	12/18/2016	68.82	.00	
WATER	836	WELLS FARGO	01 2017 #6515	AWA CONFERENCE SPRINGFIELD	01/03/2017	675.00	.00	
WATER	836	WELLS FARGO	01 2017 #6515	AIR FILTERS(LAB ENTRY HEATER)	01/03/2017	91.28	.00	
WATER	836	WELLS FARGO	01 2017 #6515	EMPLOYEES CLASS 3 CLOTHING	01/03/2017	2,290.73	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146635417011	92 ARTESIAN #0045036075	01/06/2017	4,478.12	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146635517011	1552 DUTCH #0127095069	01/05/2017	1,655.67	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146635616121	420 E RIVER #0655112011	01/05/2017	1,454.72	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146635717011	1125 N JEFFERSON #0822025034	01/06/2017	3,169.53	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146635917011	0 CHICAGO #2607077030	01/03/2017	350.19	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146636017011	1329 N GALENA #5526002009	01/03/2017	3,781.19	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146636117011	1512 COLLEGE #5547096047	01/05/2017	282.55	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146636217011	1025 NACHUSA #5610052004	01/03/2017	4,816.94	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146636317011	1100 WARP #5946131009	01/05/2017	4,874.15	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
WATER	1211	DYNEGY ENERGY SERVICES	146636417011	1952 LOWELL PK #7878029001	01/06/2017	237.92	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146636517011	2019 LOWELL PK #8907019049	01/06/2017	123.02	.00	
WATER	1211	DYNEGY ENERGY SERVICES	146636617011	1740 BRINTON #9138144009	01/06/2017	255.53	.00	
WATER	1306	THOMAS, MARK	00821615	BOOTS	12/21/2016	244.44	.00	
WATER	1483	CLASSIC WELDING & FABRICATION IN	2208	WELL #8 REPAIRS	12/16/2016	200.00	.00	
WATER	1492	REMEL INC	9003833809	ECOLI LOOPS/HAZMAT FEE	12/07/2016	82.76	.00	
WATER	1492	REMEL INC	9003833809	FREIGHT	12/07/2016	44.95	.00	
Total WATER:						45,993.85	.00	
SEWAGE TREATMENT	4	ACE HARDWARE	454957	TOOLS/SUPPLIES	12/27/2016	36.06	.00	
SEWAGE TREATMENT	4	ACE HARDWARE	455074	TOOLS/SUPPLIES	12/28/2016	18.88	.00	
SEWAGE TREATMENT	4	ACE HARDWARE	455173	TOOLS/SUPPLIES	12/29/2016	213.19	.00	
SEWAGE TREATMENT	4	ACE HARDWARE	455257	TOOLS/SUPPLIES	12/29/2016	4.94	.00	
SEWAGE TREATMENT	104	C & N SUPPLY	54339	SHIPPING LAB SAMPLES	12/15/2016	15.99	.00	
SEWAGE TREATMENT	122	CENTURYLINK	12 2016 #7784	WWTP #304027784	12/19/2016	262.17	.00	
SEWAGE TREATMENT	146	COM ED	01 2017 #3010	TAYLOR CT 7353003010	01/05/2017	206.30	.00	
SEWAGE TREATMENT	146	COM ED	01 2017 #4039	LOWELL PK RD 2565044039	01/04/2017	286.57	.00	
SEWAGE TREATMENT	146	COM ED	12 2016 #2062	1670 BRANDYWINE 528062062	12/29/2016	146.76	.00	
SEWAGE TREATMENT	217	DIXON TIRE CENTER	84396	TIRE REPAIR	12/31/2016	16.00	.00	
SEWAGE TREATMENT	254	FARLEY'S APPLIANCE	199560	WATER HEATER	12/22/2016	274.44	.00	
SEWAGE TREATMENT	272	FREEDOM MAILING SERVICES INC.	30357	SEWER DEPT-PAST DUE NOTICES	12/23/2016	27.46	.00	
SEWAGE TREATMENT	272	FREEDOM MAILING SERVICES INC.	30357	SEWER DEPT- POSTAGE	12/23/2016	108.32	.00	
SEWAGE TREATMENT	272	FREEDOM MAILING SERVICES INC.	30394	SEWER DEPT-BILLING	12/29/2016	95.04	.00	
SEWAGE TREATMENT	272	FREEDOM MAILING SERVICES INC.	30394	SEWER DEPT- POSTAGE	12/29/2016	361.44	.00	
SEWAGE TREATMENT	339	HUFFMAN CAR WASH	136652	VEHICLE WASH	12/02/2016	5.75	.00	
SEWAGE TREATMENT	339	HUFFMAN CAR WASH	136827	VEHICLE WASH	12/21/2016	5.75	.00	
SEWAGE TREATMENT	339	HUFFMAN CAR WASH	136867	VEHICLE WASH	12/22/2016	5.75	.00	
SEWAGE TREATMENT	440	KOMLINE-SANDERSON	42033319	BELT FOR BFP	12/20/2016	1,541.38	.00	
SEWAGE TREATMENT	565	NORTH'S OIL COMPANY	3046767	HYDRAULIC OIL/GREASE	12/21/2016	8.21	.00	
SEWAGE TREATMENT	565	NORTH'S OIL COMPANY	3046768	CHEVERON MULTIFAK	12/21/2016	66.80	.00	
SEWAGE TREATMENT	579	OMNI-SITE	52861	ANNUAL WIRELESS LIFT STATION AL	01/01/2017	1,932.00	.00	
SEWAGE TREATMENT	594	PDC LABORATORIES	850820	LAB TESTING	12/15/2016	324.50	.00	
SEWAGE TREATMENT	610	PITNEY BOWES	1 2017 #0040104212	POSTAGE MACHINE RENTAL	01/09/2017	178.23	.00	
SEWAGE TREATMENT	619	PRECISION AUTOMOTIVE	73063	THERMOSTAT/FLUSH HEATER CORE	12/21/2016	116.68	.00	
SEWAGE TREATMENT	619	PRECISION AUTOMOTIVE	73110	OIL CHANGE	12/29/2016	75.25	.00	
SEWAGE TREATMENT	819	VERIZON WIRELESS	977720010	WASTE WATER	12/18/2016	111.10	.00	
SEWAGE TREATMENT	912	QUALITY CLEANING SERVICE	01 2017 1	CARPET CLEANING/FLOORS	01/09/2017	1,050.20	.00	
SEWAGE TREATMENT	1049	KALEEL'S CLOTHING AND PRINTING	12 2016	CLOTHING J MILLER	12/19/2016	500.00	.00	
SEWAGE TREATMENT	1051	SEWER EQUIPMENT OF AMERICA	154596	JETTER NOZZLE	12/16/2016	167.41	.00	
SEWAGE TREATMENT	1051	SEWER EQUIPMENT OF AMERICA	154635	SWIVEL FITTING	12/20/2016	78.75	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
SEWAGE TREATMENT	1166	1ST AYD CORPORATION	PSI87321	FIRST AID KITS/MISC CLEANING SUP	12/20/2016	1,091.59	.00	
SEWAGE TREATMENT	1211	DYNEGY ENERGY SERVICES	146635816121	2600 W THIRD #1226400005	01/05/2017	18,336.66	.00	
SEWAGE TREATMENT	1491	ELECTRIC PUMP	0871919-IN	OMNI SITE UPGRADES	12/21/2016	749.80	.00	
Total SEWAGE TREATMENT:						28,419.37	.00	
FIRE	4	ACE HARDWARE	452254	MISC STATION SUPPLIES	12/05/2016	7.89	.00	
FIRE	4	ACE HARDWARE	453467	MISC STATION SUPPLIES	12/13/2016	10.79	.00	
FIRE	4	ACE HARDWARE	454844	MISC STATION SUPPLIES	12/26/2016	.96	.00	
FIRE	4	ACE HARDWARE	455183	MISC STATION SUPPLIES	12/29/2016	14.38	.00	
FIRE	4	ACE HARDWARE	455195	MISC STATION SUPPLIES	12/29/2016	15.98-	.00	
FIRE	24	ALL-SAFE OF DIXON	32714	REGISTER CHARGE #32714	12/21/2016	14.47	.00	
FIRE	51	ASTRO VEN DISTRIBUTORS INC	31334	APPLIANCE REPAIR BUNN	12/30/2016	232.55	.00	
FIRE	122	CENTURYLINK	12 2016 #4498	PSB #304074498	12/19/2016	280.00	.00	
FIRE	129	CHUCK'S COMPRESSORS INC.	1084	QUARTERLY AIR QUALITY TEST	12/21/2016	290.00	.00	
FIRE	241	EMERGENCY MEDICAL PRODUCTS IN	1875133	AMBULANCE SUPPLIES	12/27/2016	221.20	.00	
FIRE	241	EMERGENCY MEDICAL PRODUCTS IN	1876566	AMBULANCE SUPPLIES	01/03/2017	284.55	.00	
FIRE	261	FIRE SAFETY EDUCATION	252167	FRED BOOKS/SUPPLIES 1ST GRADE	12/21/2016	330.00	.00	
FIRE	339	HUFFMAN CAR WASH	136692	VEHICLE WASH	12/08/2016	5.75	.00	
FIRE	339	HUFFMAN CAR WASH	136865	VEHICLE WASH	12/22/2016	5.75	.00	
FIRE	474	LINEN EXPRESS	459589	LAUNDRY DEC 2016	12/30/2016	54.90	.00	
FIRE	527	MOORE TIRES INC.	Q14492	315/80R22.5 GOODYEAR G751	01/10/2017	5,134.40	.00	
FIRE	610	PITNEY BOWES	1 2017 #0040104212	POSTAGE MACHINE RENTAL	01/09/2017	70.02	.00	
FIRE	693	SHOPKO STORES OPERATING CO.	258105	STATION SUPPLIES	12/05/2016	14.36	.00	
FIRE	819	VERIZON WIRELESS	977720010	FIRE	12/18/2016	371.32	.00	
FIRE	836	WELLS FARGO	01 2017 #6598	REG/LODGING MULTIPLE CLASSES/D	01/03/2017	2,126.67	.00	
FIRE	836	WELLS FARGO	01 2017 #6598	2 YR SUB CODE CONSULTANT	01/03/2017	140.00	.00	
FIRE	836	WELLS FARGO	01 2017 #6598	CHRISTMAS MEAL/HOLIDAY CARDS	01/03/2017	63.81	.00	
FIRE	1108	BOSTON LEATHER	0202824-IN	PORTABLE RADIO HOLSTERS	12/28/2016	137.00	.00	
FIRE	1214	UNIVERSITY OF ILLINOIS	UFINW315	REG PF & LSE1-LOHSE	01/03/2017	350.00	.00	
FIRE	1490	DINGES FIRE COMPANY	38842	DRAGER 4 GAS MONITOR SENSOR R	12/02/2016	347.95	.00	
FIRE	1490	DINGES FIRE COMPANY	39081	HELMON FRONT FOR PROBATIONAR	12/29/2016	82.96	.00	
Total FIRE:						10,575.70	.00	
POLICE	122	CENTURYLINK	12 2016 #4498	PSB #304074498	12/19/2016	1,036.82	.00	
POLICE	152	COMPLETE AUTOWERKS REPAIR SE	8331	BRAKE LINE REPAIRS/NEW THERMO	12/28/2016	518.87	.00	
POLICE	152	COMPLETE AUTOWERKS REPAIR SE	8337	LOF #93	12/20/2016	57.94	.00	
POLICE	152	COMPLETE AUTOWERKS REPAIR SE	8372	LOF SGT HOWELL SQUAD	12/28/2016	68.96	.00	
POLICE	207	DIXON OTTAWA COMMUNICATION IN	240851	LABOR TO REPAIR SPOTLIGHT/WATC	12/22/2016	450.00	.00	
POLICE	207	DIXON OTTAWA COMMUNICATION IN	241589	COMPACT SIREN SPEAKER	12/29/2016	409.58	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
POLICE	207	DIXON OTTAWA COMMUNICATION IN	442808	FEB 2017 RADIO MAINT CONTRACT	01/03/2017	396.17	.00	
POLICE	339	HUFFMAN CAR WASH	1082	29 VEHICLE WASHES	12/31/2016	116.00	.00	
POLICE	431	KIESLER POLICE SUPPLY & AMMUNIT	0814007	35 GLOCK 23/GENERATION 4/.40 CALI	12/20/2016	14,315.00	.00	
POLICE	460	LEAF	7038456	LEASE DOCUMENTATION FEE A7740	12/26/2016	44.00	.00	
POLICE	467	LEE COUNTY TREASURER	2 2017	POLICE DISPATCHING - FEBRUARY	01/09/2017	10,323.51	.00	
POLICE	622	PRO-TECH SECURITY SALES	25575	1 ANKLE/3 WAIST CARRIERS FOR OV	12/19/2016	192.00	.00	
POLICE	629	QUILL CORPORATION	27888510	8 BOXES K CUPS	12/19/2016	104.42	.00	
POLICE	629	QUILL CORPORATION	2980323	6 CD BINDER PACKS	12/28/2016	80.94	.00	
POLICE	629	QUILL CORPORATION	3015247	6 CD BINDER SHEETS	12/29/2016	44.33	.00	
POLICE	677	SBM STERLING BUSINESS CENTER	339316	CONTRACT #A7311-MXC400P-01	12/22/2016	92.00	.00	
POLICE	677	SBM STERLING BUSINESS CENTER	340112	CONTRACT #A7671-MXB402-01	12/28/2016	69.00	.00	
POLICE	677	SBM STERLING BUSINESS CENTER	340267	CONTRACT #A7672-MX411ON-01	12/29/2016	159.80	.00	
POLICE	704	SLIM-N-HANK'S	327	REPAIRS TO 2008 GMC YUKON	01/09/2017	1,450.64	.00	
POLICE	801	UNIFORM DEN INC	91496-01	UNIFORM ORDER/GINN	12/23/2016	635.25	.00	
POLICE	801	UNIFORM DEN INC	91496-02	NAME TAGS/GINN	01/02/2017	44.17	.00	
POLICE	801	UNIFORM DEN INC	91649	HAT EXPANSION STRAPS/HAT PINS	01/03/2017	173.58	.00	
POLICE	819	VERIZON WIRELESS	977720010	POLICE	12/18/2016	753.95	.00	
POLICE	836	WELLS FARGO	01 2017 #1944	GASOLINE CHARGES	01/03/2017	32.99	.00	
POLICE	836	WELLS FARGO	01 2017 #1944	MEAL	01/03/2017	7.69	.00	
POLICE	836	WELLS FARGO	01 2017 #1944	LEADERSHIP DEVELOPMENT TRAINI	01/03/2017	97.00	.00	
POLICE	836	WELLS FARGO	01 2017 #1944	MEALS FOR SHIFT ON CHRISTMAS	01/03/2017	30.21	.00	
POLICE	836	WELLS FARGO	01 2017 #6523	DRY CLEANING BLANKET/TLO TRANS	01/03/2017	78.71	.00	
POLICE	836	WELLS FARGO	01 2017 #6523	CR SALES TAX	01/03/2017	2.50-	.00	
POLICE	836	WELLS FARGO	01 2017 #6523	POSTAGE/MO FEE FOR STAMPS.COM	01/03/2017	29.14	.00	
POLICE	836	WELLS FARGO	01 2017 #6523	8 BREAKAWAY SAFETY VESTS	01/03/2017	539.42	.00	
POLICE	836	WELLS FARGO	01 2017 #6523	MEAL	01/03/2017	11.61	.00	
POLICE	836	WELLS FARGO	01 2017 #6531	DRINKS FOR CHILI	01/03/2017	30.40	.00	
POLICE	836	WELLS FARGO	01 2017 #6531	ACTIVATION OF CELL PHONE FOR ST	01/03/2017	162.13	.00	
POLICE	836	WELLS FARGO	01 2017 #6531	REG FOR ILEAS CONF	01/03/2017	450.00	.00	
POLICE	836	WELLS FARGO	01 2017 #6531	TOURNIQUETS	01/03/2017	721.65	.00	
POLICE	1049	KALEEL'S CLOTHING AND PRINTING	3236	10 PT SHIRTS P GINN	12/27/2016	70.00	.00	
POLICE	1049	KALEEL'S CLOTHING AND PRINTING	3294	5 PR SHORTS/5 PR SWEAT PANTS	01/05/2017	135.00	.00	
POLICE	1113	TASER INTERNATIONAL	SI1463831	30 TASER CARTRIDGES	12/21/2016	862.26	.00	
Total POLICE:						34,792.64	.00	
LIBRARY	148	COMCAST CABLE	01 2017 #3939	LIBRARY #8771103010183939	01/02/2017	127.63	.00	
LIBRARY	460	LEAF	7020761	LEASE DOCUMENTATION FEE SHARP	12/18/2016	444.38	.00	
LIBRARY	596	PEST CONTROL CONSULTANTS	62414	MONTHLY PEST CONTROL	12/23/2016	65.00	.00	
LIBRARY	836	WELLS FARGO	01 2017 #6507	TONER	01/03/2017	57.58	.00	
LIBRARY	912	QUALITY CLEANING SERVICE	01 2017	JANITORIAL SERVICES 12/23-01/05/17	01/05/2017	498.50	.00	

Segment DEPARTMENT	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Inv Amt	Amount Paid	Date Paid
Total LIBRARY:						1,193.09	.00	
LIBRARY GRANT	836	WELLS FARGO	01 2017 #7356	CRAFTS/SUPPLIES YOUTH PROGRA	01/03/2017	55.78	.00	
LIBRARY GRANT	836	WELLS FARGO	01 2017 #7356	CRAFTS/SUPPLIES YOUTH PROGRA	01/03/2017	60.90	.00	
Total LIBRARY GRANT:						116.68	.00	
AIRPORT	146	COM ED	01 2017 #3009	1650 FRANKLIN GROVE 7296013009	01/03/2017	46.27	.00	
AIRPORT	146	COM ED	12 2016 #2002	1650 FRANKLIN GROVE 0642012002	12/28/2016	790.91	.00	
Total AIRPORT:						837.18	.00	
MUNICIPAL BAND	90	BRESSLER, MARK	02 2017	DIRECTOR PAY - FEBRUARY	01/09/2017	609.00	.00	
MUNICIPAL BAND	417	JOHNSON, RUTH ELLEN	12 2016 1	LIBRARIAN	01/09/2017	400.00	.00	
MUNICIPAL BAND	836	WELLS FARGO	01 2017 #6606	TRANSPORT RENTAL	01/03/2017	76.45	.00	
Total MUNICIPAL BAND:						1,085.45	.00	
PUBLIC RELATIONS & MA	77	BLACKHAWK WATERWAYS	1 2017	1ST QTR 2017 CONTRIBUTION	01/02/2017	2,500.00	.00	
PUBLIC RELATIONS & MA	148	COMCAST CABLE	12 2016 #1225	DIXON ONE #8771103010231225	12/27/2016	198.09	.00	
PUBLIC RELATIONS & MA	749	TDG COMMUNICATIONS	14090	BLACKHAWK WATERWAYS GUIDE	01/06/2017	1,350.00	.00	
PUBLIC RELATIONS & MA	785	TREASURE MAP	20119	JAN/FEB 2017 DIXON TOWN AD	12/30/2016	32.80	.00	
PUBLIC RELATIONS & MA	836	WELLS FARGO	01 2017 #6507	CARBONITE BACKUP ANNUAL MAINT	01/03/2017	59.99	.00	
PUBLIC RELATIONS & MA	836	WELLS FARGO	01 2017 #6606	DOWNTOWN MUSIC	01/03/2017	32.99	.00	
PUBLIC RELATIONS & MA	1134	NEWCOMER, RANDALL D.	02 2017	RENT - FEBRUARY	01/09/2017	850.00	.00	
Total PUBLIC RELATIONS & MARKETING:						5,023.87	.00	
Grand Totals:						382,140.33	.00	

## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



City of Dixon

YTD Financial Statements

As of December 31, 2016

**City of Dixon**  
**Cash and Investments**  
**As of December 31, 2016**

	Interest Rate	Maturity Date	<u>Operating</u>	<u>Capital Funds</u>	<u>Recovery Fund</u>	<u>Utilities</u>	<u>Retirement</u>	<u>TIF Funds</u>	<u>Restricted Capital Funds</u>	<u>Restricted Funds</u>
Checking Accounts	0.010%		(2,458,362)	440,972	313,431	390,334	329,809	454,718	234,662	1,074,912
Illinois Funds	0.461%		3,804,890	2,002,063	750,774	1,301,341	-	-	725,189	15
Pension Invest.			-			-	22,409,085	-	-	-
Midland CD	0.650%	1/23/2017	-			-	-	-	-	405,884
Midland CD	0.650%	1/23/2017	-			761,033	-	-	-	-
Midland CD	0.650%	1/23/2017	-		3,044,131	-	-	-	-	-
Midland CD	0.300%	1/23/2017	-	3,027,107		-	-	-	-	-
Midland CD	0.650%	2/13/2017	-			-	-	-	-	699,020
5/3 Bank CD	0.750%	4/6/2017					200,000			
5/3 Bank CD	0.750%	4/6/2017					150,000			
US Bank CD	0.150%	4/14/2017	-			118,276	-	-	-	-
Community State CD	0.800%	5/15/2017	200,403			-				-
Midland CD	0.400%	7/23/2017	-			-	1,201,206	-	-	-
Midland CD	0.400%	7/23/2017	-			-	1,501,503	-	-	-
Midland CD	0.300%	8/11/2017			1,000,000					-
Community State CD	1.100%	8/15/2017	-	1,002,773		-				-
Community State CD	0.850%	8/15/2017	-			200,428				-
Community State CD	0.900%	11/10/2017				500,000				
Midland CD	0.400%	2/12/2018	605,421			-	-	-	-	-
Community State CD	1.200%	2/15/2018	-	1,003,004		-	-			-
Community State CD	1.150%	5/10/2018				500,000				
Sauk Valley Bank CD	0.850%	8/15/2018					-			75,000
Community State CD	1.350%	10/20/2018				-	-	-	-	300,000
Sauk Valley Bank CD	1.040%	10/4/2019	-			-	-	-	-	100,000
Cash and Investment Total			2,152,352	7,475,918	5,108,336	3,771,414	25,791,603	454,718	959,851	2,654,831

City of Dixon  
**FY17 Unrestricted Funds (General, Debt & Ambulance)**  
As of December 31, 2016

**% of Year Elapsed= 67%**

	FY17 YTD Actual	FY17 Budget	Budget to Actual %	FY16 YTD	Prior Year to Actual %
<b>Beginning Fund Balance</b>	6,258,313				
RE Taxes	2,008,097	2,115,000	95% <b>a</b>	2,282,999	88% <b>a</b>
Utility & Telecom Revenue	891,328	1,815,000	49% <b>b</b>	1,036,479	86%
Motel Tax	53,662	75,000	72%	56,893	94%
Gambling Revenue	167,558	240,000	70%	149,308	112% <b>c</b>
Income Taxes	1,060,494	1,000,000	106% <b>d</b>	1,166,038	91%
Sales Tax	2,084,292	3,030,000	69%	2,063,908	101%
Replacement Tax	375,331	692,000	54%	428,077	88%
Permits, Fees & Fines	189,206	357,000	53%	194,411	97%
Service Fees	682,418	698,500	98% <b>e</b>	537,552	127% <b>e</b>
Other Income	53,604	60,850	88%	21,056	255%
Interfund Transfers	(609,000)	(794,000)	77%	(783,300)	78%
<b>Total Revenue</b>	6,956,990	9,289,350	75%	7,153,422	97%
Council	166,147	216,940	77% <b>f</b>	153,921	108% <b>f</b>
Economic Development	22,160	46,250	48% <b>i</b>	67,433	33% <b>i</b>
Administration	864,093	1,211,797	71%	765,082	113%
Finance	187,184	266,736	70%	229,297	82%
Info Tech	70,398	167,227	42% <b>h</b>	80,077	88%
Building/ Zoning	148,321	257,118	58%	153,789	96%
Street	492,138	980,373	50% <b>i</b>	594,590	83%
Public Property	320,514	590,639	54% <b>i</b>	319,915	100%
Fire	1,298,941	2,147,551	60%	1,104,680	118% <b>j</b>
Police	2,010,749	3,369,014	60%	2,034,846	99%
Band	34,703	42,000	83% <b>k</b>	36,008	96%
Dixon 1	96,278	212,525	45% <b>l</b>	49,136	196% <b>l</b>
<b>Total Expenses</b>	5,711,626	9,508,170	60%	5,588,775	102%
<b>Net Income</b>	1,245,364	(218,820)	-569%	1,564,647	80%
<b>Ending Fund Balance*</b>	<u>7,503,677</u>				

**\*Fund balance break down:**

Cash	2,152,352
Interfund Loans	4,095,482
Other Assets - Liabilities	1,255,842
Debt	-
<b>Fund Balance</b>	<u>7,503,677</u>

- a** RE Tax monies are collected and are less than FY16 due to shift to pensions
- b** Landfill use is down from the prior year
- c** Gambling Revenues were delayed by the State in FY16
- d** Income Taxes are purposefully budgeted low as a cushion for state funding crisis
- e** 2 years of state maintenance payments were received in FY17
- f** Current year increase due to negotiation's legal costs
- h** IT has an open position
- i** The Street dept and Properties were short several staff members
- j** Increase over PY is due to addl \$200,000 to pension
- k** Band spending is primarily complete by December
- l** Spending pattern changes due to Dixon 1

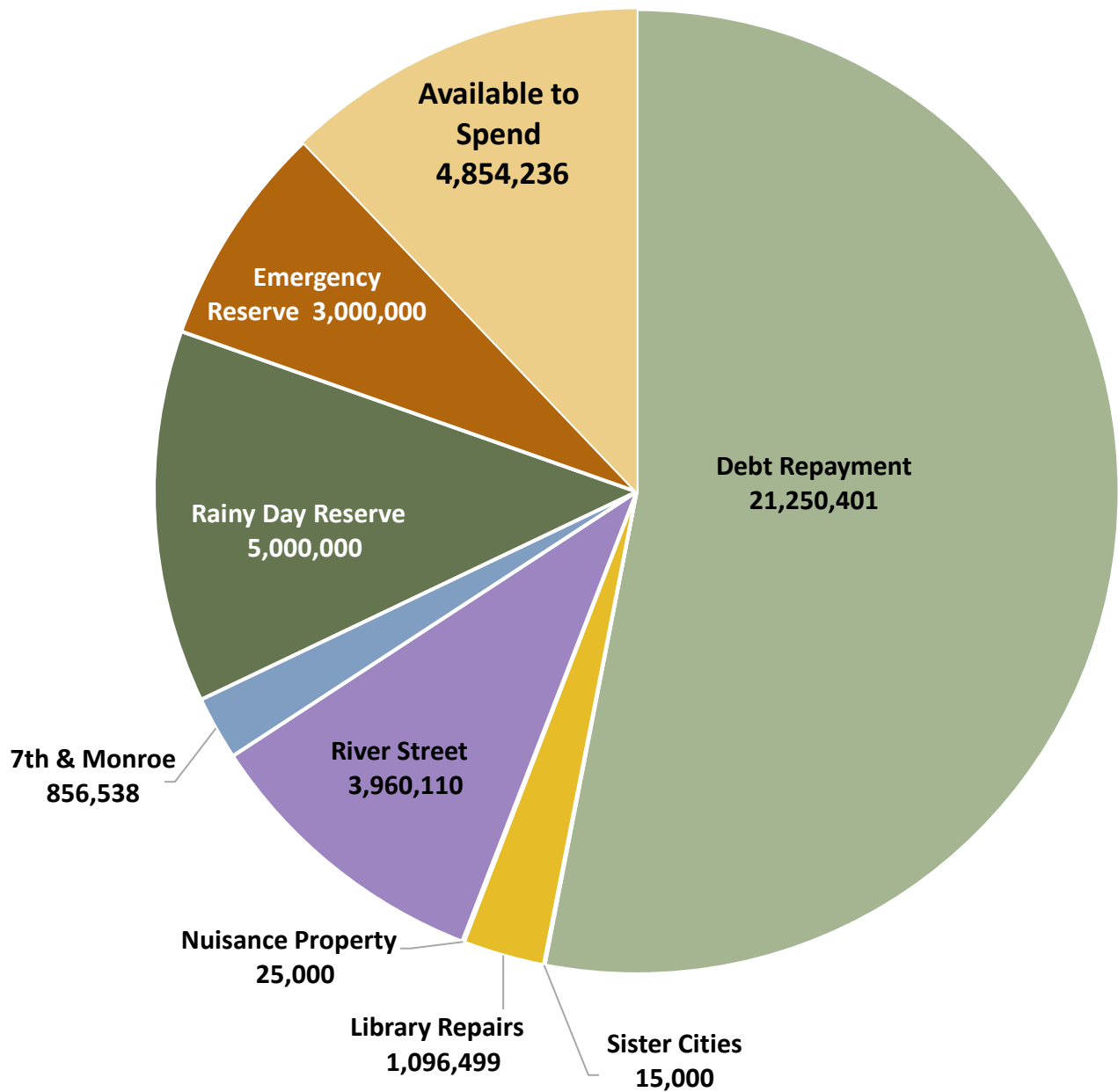
City Of Dixon  
**FY17 Capital Project Fund**  
As of December 31, 2016

	Actual	Allocations	Remaining Allocation
<b>Beginning Fund Balance</b>	<b>7,179,525</b>		
<b>Infrastructure:</b>			
Non TIF Streetscape		47,871	47,871
Police Radio Coverage		147,600	147,600
Fargo Creek Flood Study	27,987	50,000	22,013
Street Condition Analysis		50,000	50,000
Galena Bridge Railing	163,880	300,000	136,120
Court House Retaining Wall		25,000	25,000
Peoria/ River Parking (grant)		37,500	37,500
ITEP Grant- Paths	3,500		(3,500)
FY16 Road work	(6,893)		6,893
<b>Building:</b>			
PW Building Design		150,000	150,000
Council Chambers Paint		5,000	5,000
Fiber: Library to PSB		12,000	12,000
PSB HVAC Repairs		35,000	35,000
PSB Apparatus Floor		38,000	38,000
Dixon 1 Building Upgrades	6,435	50,000	43,565
<b>Equipment:</b>			
Holiday Decorations		75,000	75,000
Cemetery Mapping	10,300	17,005	6,705
Phone System		20,046	20,046
Work Order Software		25,000	25,000
Bucket Truck		125,000	125,000
Fire radio voter sites		30,000	30,000
Boat Docks	36,257	20,000	(16,257)
Fire Breathing Apparatus		185,000	185,000
<b>Vehicles:</b>			
Street Crime Squad	18,375	25,000	6,625
Street Crime Squad	1,500	5,000	3,500
<b>Small Tools &amp; Equip:</b>			
Thermal Image Camera	7,295	9,000	1,705
License Tracking Software	2,850	-	(2,850)
Toro Mower	9,630	-	(9,630)
Lexipol Policy Program	9,698	9,500	(198)
Codifier Update		25,000	25,000
Street Lamp LED Retrofit		25,000	25,000
	<b>290,814</b>	<b>1,543,522</b>	<b>1,252,708</b>
<b>Total Ending Fund Balance*</b>	<b>7,457,590</b>		

**\* Fund balance break down:**

Cash	7,475,918
Interfund Loans	-
Other Assets - Liabilities	(18,329)
<b>Ending Fund Balance</b>	<b>7,457,590</b>

# City of Dixon Recovery Fund



City of Dixon  
**FY17 Utilities (Water and Wastewater Funds)**  
As of December 31, 2016

**% of Year Elapsed= 67%**

	FY17 YTD Actual	FY17 Budget	Budget to Actual %	FY16 YTD	Prior Year to Actual %
<b>Beginning Fund Balance</b>	16,356,598				
Fees	3,603,958	5,264,750	68%	3,463,628	104%
Other Income	19,319	37,200	52% <b>a</b>	20,506	94% <b>a</b>
Interfund Transfers	-	-		674,000	0%
<b>Total Revenue</b>	<b>3,623,277</b>	<b>5,301,950</b>	<b>68%</b>	<b>4,158,134</b>	<b>87%</b>
Salaries	627,859	1,133,017	55% <b>b</b>	718,032	87%
Benefits	156,998	264,529	59%	166,989	94%
Contractual Serv.	346,043	500,220	69%	302,635	114%
Supplies	177,392	344,875	51% <b>e</b>	230,629	77% <b>e</b>
Conf./Meeting	3,190	13,000	25%	41	7728%
Utilities	299,103	349,000	86% <b>f</b>	271,492	110% <b>f</b>
Debt Service	246,819	319,293	77%	269,334	92%
Other	1,452	4,000	36%	1,255	116%
Depreciation	-	-		-	
<b>Total Expenses</b>	<b>1,858,857</b>	<b>2,927,934</b>	<b>63%</b>	<b>1,960,407</b>	<b>95%</b>
<b>Net Income</b>	<b>1,764,420</b>	<b>2,374,016</b>	<b>74%</b>	<b>2,197,727</b>	<b>80%</b>
<b>Fund Balance*</b>	<b>18,121,019</b>				

**\* Fund balance break down:**

Cash	3,771,415
Interfund Loans	(482)
Other Assets - Liabilit	893,497
Capital Assets	29,168,876
Debt	(15,712,287)
<b>Fund Balance</b>	<b>18,121,019</b>

- a** Lab services have been reduced for FY17
- b** Understaffing has created some savings
- e** Timing of Chemical Purchases
- f** Electricity Cost Increases

City of Dixon  
**FY17 Pension Funds (IMRF, FICA, Fire and Police Pensions)**  
As of December 31, 2016

**% of Year Elapsed= 67%**

	FY 17 YTD Actual	FY17 Budget	Budget to Actual %	FY16 YTD	Prior Year to Actual %
<b>Beginning Fund Balance</b>	25,264,158				
Local Taxes	1,497,749	1,533,000	98% <b>b</b>	1,064,070	141% <b>a</b>
Employee Contributions	187,666	332,000	57% <b>b</b>	217,716	86% <b>b</b>
Investment Income	483,318	1,385,000	35%	(1,097,000)	-44% <b>c</b>
<b>Total Revenue</b>	2,168,733	3,250,000	67%	184,786	1174%
Benefits	1,462,145	2,295,000	64%	1,583,163	92%
Contractual Services	99,940	195,000	51% <b>b</b>	101,542	98%
Other	-	10,000	0%	-	
<b>Total Expenses</b>	1,562,085	2,500,000	62%	1,684,705	93%
<b>Net Income</b>	606,648	750,000	81%	(1,499,919)	-40%
<b>Ending Fund Balance*</b>	25,870,806				

**\* Fund balance break down:**

Cash	25,791,603
Other Assets - Liabilities	79,203
<b>Fund Balance</b>	<b>25,870,806</b>

**a** RE Levy was greatly increased for FY16

**b** The Fire and Police Pension Financials are 1 month behind

**c** 2015 was a poor year for pension investments

City of Dixon  
**FY17 TIF Funds**  
As of December 31, 2016

		FY17 YTD		
		Actual	FY17 Budget	FY16 YTD
<b>Beginning Fund Balance</b>		(3,624,740)		
<b>Revenue:</b>	Local Taxes	334,398	320,000	318,568
	Interest Income	66	-	106
		334,464	320,000	318,674
<b>Expenses:</b>				
	Downtown Street-scape	23,018	600,000	232,636
	Other	28,148	118,000	76,006
<b>Total Expenses</b>		51,166	718,000	308,642
<b>Net Income</b>		283,298	(398,000)	10,032
<b>Ending Fund Balance*</b>		(3,341,442)		

**\* Fund balance break down:**

Cash	454,718
Interfund Loans	(4,095,000)
Other Assets - Liabilities	298,840
<b>Fund Balance</b>	<b>(3,341,442)</b>

**a** RE Tax monies are 100% collected by December



City of Dixon  
**FY17 Restricted Capital Funds (MFT, Infrastructure, BDD)**  
As of December 31, 2016

	<u>FY17 YTD Actual</u>	<u>FY17 Budget</u>	<u>FY16 YTD</u>
<b>Beginning Fund Balance</b>	362,148		
State Taxes	784,775	1,250,000	804,895
Other Income	615	50	26
<b>Total Revenue</b>	<u>785,390</u>	<u>1,250,050</u>	<u>804,920</u>
Capital Improvements	324,598	1,396,000	627,814
<b>Total Expenses</b>	<u>324,598</u>	<u>1,396,000</u>	<u>627,814</u>
<b>Net Income</b>	<u>460,793</u>	<u>(145,950)</u>	<u>177,106</u>
<b>Ending Fund Balance*</b>	<u><u>822,940</u></u>		

**\* Fund balance break down:**

Cash	959,851
Other Assets - Liabilities	<u>(136,910)</u>
<b>Fund Balance</b>	<u><u>822,940</u></u>

City of Dixon  
**FY17 Restricted Funds (Airport, Library, Working Cash, Police Fines  
 Medical Self Ins., Oakwood Endowment, Trusts)**  
 As of December 31, 2016

**% of Year Elapsed= 67%**

	FY17 YTD Actual	FY17 Budget	Budget to Actual %	FY16 YTD	Prior Year to Actual %
<b>Beginning Fund Balance</b>	2,428,022				
Local Taxes	459,240	471,000	98% <b>a</b>	461,196	100% <b>a</b>
State Taxes	42,300	70,128	60%	22,486	188% <b>b</b>
Fees	942,239	1,266,000	74%	899,494	105%
Other Income	101,111	93,520	108% <b>d</b>	67,905	149% <b>d</b>
Interfund Transfers	79,000	55,000	144%	98,793	80%
<b>Total Revenue</b>	<b>1,623,891</b>	<b>1,955,648</b>	<b>83%</b>	<b>1,549,873</b>	<b>105%</b>
Salaries	222,266	303,666	73%	225,985	98%
Benefits	255,934	387,421	66%	219,615	117%
Contractual Services	951,801	1,027,895	93% <b>c</b>	581,131	164% <b>c</b>
Supplies	75,994	236,628	32% <b>e</b>	74,643	102%
Conference/Meeting	4,200	15,100	28%	1,893	222%
Utilities	3,624	12,500	29%	4,320	84%
Other	6,317	28,427	22%	14,021	45%
Capital Outlay	-	-		-	
<b>Total Expenses</b>	<b>1,520,137</b>	<b>2,011,637</b>	<b>76%</b>	<b>1,121,607</b>	<b>136%</b>
<b>Net Income</b>	<b>103,754</b>	<b>(55,989)</b>	<b>-185%</b>	<b>428,266</b>	<b>24%</b>
<b>Fund Balance*</b>	<b>2,531,776</b>				

**\* Fund balance break down:**

Cash	2,654,831
Interfund Loans	-
Other Assets - Liabilities	(123,054)
Debt	-
<b>Fund Balance</b>	<b>2,531,776</b>

- a** RE Tax monies are 100% collected by December
- b** State funding was slower in 2015 due to state budget crisis
- c** Medical Ins Claims have increased; Airport Study
- d** Airport rentals have increased; unexpected confiscated revenue
- e** Confiscated property not being expended



# COUNCIL ACTION FORM

Date: January 17, 2017

Presented By: O'Donnell

Subject: Ordinance for Sign Variance Agenda Item: 10-A

## Description:

Dixon Equity Group is seeking a variance to the sign ordinance for a sign at 1600 S Il Rt 26. Code requires that the bottom edge of a sign shall be at least 10 feet above grade. Dixon Equity Group plans to construct several commercial buildings to house four businesses. They would like to add to the existing sign four spots for the new businesses. Doing so would place the bottom edge below 10 feet. The clearance requirement is generally used to insure adequate site distance for traffic. The current sign is set back from the road sufficiently to allow the variance without interfering with line of site. The Zoning Board has reviewed the petition and recommends approval of the ordinance.

## FINANCIAL

Is this a budgeted item? YES \_\_\_\_\_ NO \_\_\_\_\_

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES \_\_\_\_\_ NO \_\_\_\_\_ CIP Project Number: \_\_\_\_\_

# COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Staff recommends concurring with the Zoning Board's recommendation and approve the Ordinance Granting a Sign Variance.

Required Action

ORDINANCE ☒ RESOLUTION ☐ MOTION ☐ NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

TO adopt and Ordinance Authorizing a Sign Variance Pursuant to the Petition of Dixon Equity Group, LLC. for property located at the out lot on Keul Road and IL Route 26.

## CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Bishop	Councilman Marx	Councilman Tucker	Councilman Venier
YES					
NO					
ABSENT					
ABSTAIN					

CITY OF DIXON

---

ORDINANCE NO. \_\_\_\_\_

**ORDINANCE AUTHORIZING A SIGN VARIANCE  
PURSUANT TO THE PETITION OF  
DIXON EQUITY GROUP, LLC**

---

ADOPTED BY THE

COUNCIL

OF THE

CITY OF DIXON

THIS \_\_\_\_ DAY OF JANUARY, 2017

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Published in pamphlet form by authority of the Council of the City of Dixon, this \_\_\_\_ day  
of January, 2017.

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**ORDINANCE NO. \_\_\_\_\_**

**ORDINANCE AUTHORIZING A SIGN VARIANCE  
PURSUANT TO THE PETITION OF  
DIXON EQUITY GROUP, LLC**

WHEREAS, Dixon Equity Group, LLC, an Illinois limited liability company (the “Petitioner”), has submitted a petition to the City Council for a sign variance for a sign to be located on the property commonly known as 1600 S. Illinois Route 26, Dixon, Illinois, and legally described as follows:

Lot 1 in Water Tower Partners Subdivision, a subdivision of part of the Northwest Quarter (NWQ) of the Northwest Quarter (NWQ) of Section 9, in Township 21 North, Range 9 East of the Fourth P.M., in the City of Dixon, Lee County, Illinois, according to the plat thereof recorded June 19, 2006, in Book 01606 at page 2256 as Document No. 2006-003985, and on file in Plat Book “L” at pages 70 and 71.

WHEREAS, the Petitioner is the owner of said property; and

WHEREAS, Dixon City Code Sections 6-6-29(A) and 7-3-2 require that the bottom edge of a sign shall be at least ten (10) feet above grade; and

WHEREAS, in order to accommodate new tenants, the Petitioner desires to expand the existing sign located on said property to include four (4) new panels, which will result in the bottom edge of said sign being approximately four (4) feet above grade; and

WHEREAS, the Petitioner desires that a variance be granted from the provisions in Dixon City Code Sections 6-6-29(A) and 7-3-2 to allow the bottom edge of the existing sign to be at least four (4) feet above grade; and

WHEREAS, a rendition of the proposed sign is attached hereto as Exhibit A and incorporated herein; and

WHEREAS, the Petitioner's request for sign variance is of the type and nature that can be granted under the Zoning Ordinances of the City of Dixon; and

WHEREAS, the Zoning Board of Appeals for the City of Dixon, after conducting a public hearing and making a finding of fact that the Petitioner's request complies with the standards necessary for a sign variance, has recommended that a sign variance be granted; and

WHEREAS, the City Council for the City of Dixon concurs in the recommendation of the Zoning Board of Appeals for the City of Dixon.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Dixon, that a variance be granted for the purpose of allowing the bottom edge of the Petitioner's sign to be at least four (4) feet above grade, as shown on Exhibit A.

BE IT FURTHER ORDAINED that the City hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

BE IT FURTHER ORDAINED that the granting of such sign variance will not merely serve as a convenience to the Petitioner but is necessary to alleviate a demonstrable hardship which warrants the sign variance requested by the Petitioner.

BE IT FURTHER ORDAINED that all ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

BE IT FURTHER ORDAINED that the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

BE IT FURTHER ORDAINED that the provisions and sections of this Ordinance shall be

deemed to be separable, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect from and after its passage and approval and publication, as required by law.

Passed by the Mayor and the City Council of the City of Dixon on the \_\_\_\_\_ day of January, 2017.

\_\_\_\_\_  
Mayor

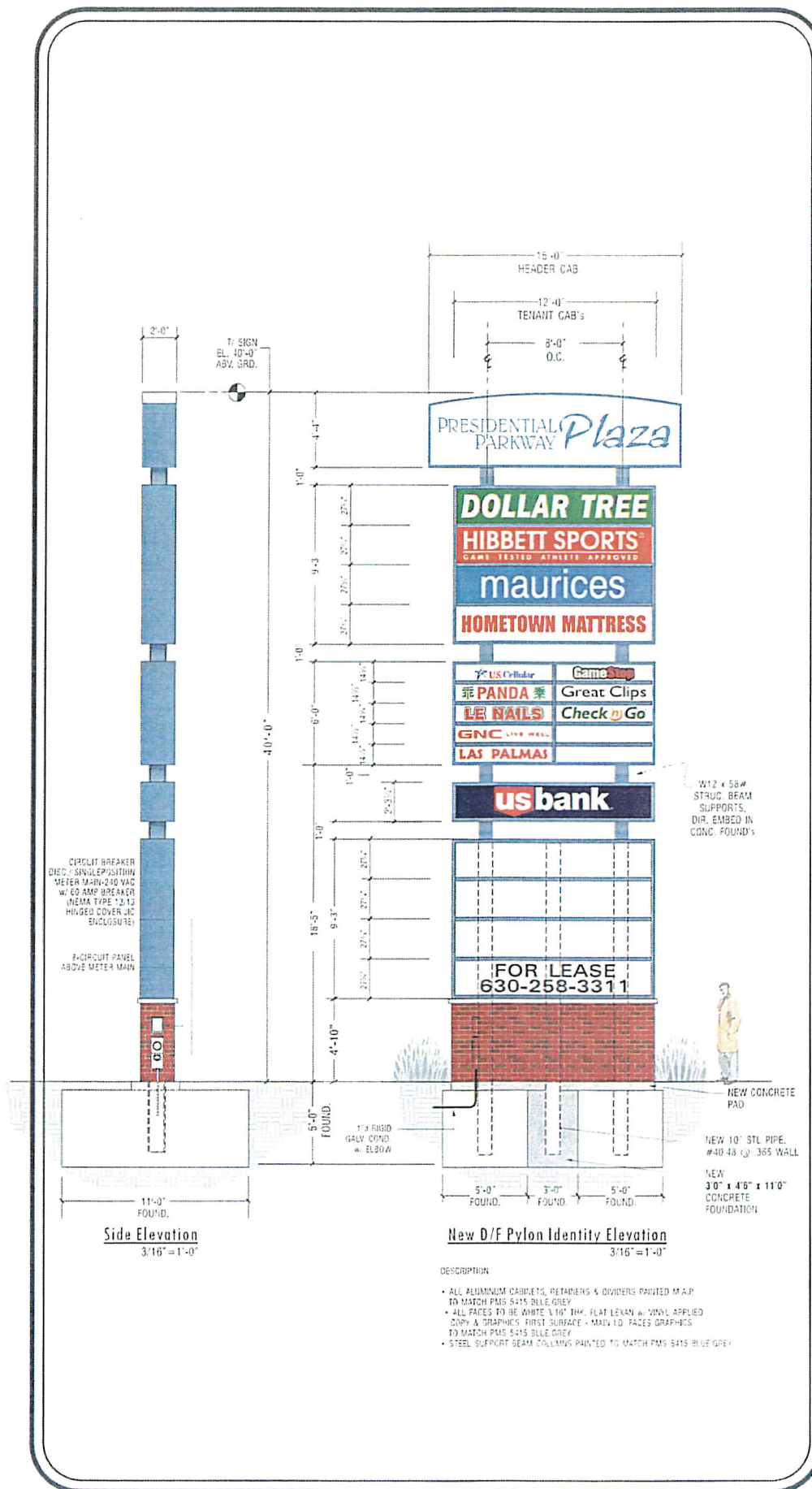
ATTEST:

\_\_\_\_\_  
City Clerk



Exhibit A

(see attached)





# COUNCIL ACTION FORM

Date: January 17, 2017

Presented By: Josh McNitt

Subject: Purchase of Trailer Jetter Agenda Item: 12-A

## Description:

The Waste Water Division is requesting the purchase of a trailer mounted jetter which will replace the current 20 year old machine.

This piece of equipment will be utilized in hard to access locations and during colder weather.

E J Equipment, Inc - Manteno, IL price is \$48,867.00

Standard (Vactor) - Straitor, IL price is \$72,592.00

Sewer Equipment - Dixon, IL price is \$128,931.43

## FINANCIAL

Is this a budgeted item? YES \_\_\_\_\_ NO ✓

Line Item #: 52-000-6400 Title: Equipment

Amount Budgeted: \$500,000.00

Actual Cost: \$48,867.00

Under/Over: (\$451,133.00)

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES \_\_\_\_\_ NO \_\_\_\_\_ CIP Project Number: \_\_\_\_\_

# COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

None

Recommendation:

Staff recommends approval of the purchase of a trailer mounted jetter from E J Equipment, Inc - Manteno, IL in the amount of \$48,867.00

Required Action

ORDINANCE \_\_\_\_\_ RESOLUTION \_\_\_\_\_ NO ACTION REQUIRED \_\_\_\_\_

Additional Comments:

MOTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

TO approve the purchase of a trailer mounted jetter from E J Equipment, Inc - Manteno, IL  
in the amount of \$48,867.00

## CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Bishop	Councilman Marx	Councilman Tucker	Councilman Venier
YES					
NO					
ABSENT					
ABSTAIN					

**E J EQUIPMENT, INC.**  
 PO Box 665 • 6949 N. 3000 E. Rd.  
 Manteno, IL 60950  
 PH: (815) 468-0250 • Fax: (815) 468-8055  
 www.ejequipment.com



Ship To: SAME AS BELOW

Invoice To: CITY OF DIXON  
 2600 W 3RD  
 DIXON IL 61021

Branch 01 - CENTRAL		
Date 09/21/2016	Time 11:41:42 (O)	Page 1
Account No. DIXON003	Phone No. 8152883383	Estimate No. Q00389
Ship Via		Purchase Order
SCOTT WEETS		Salesperson S25 / S25

**EQUIPMENT ESTIMATE - NOT AN INVOICE**

Description      \*\* Q U O T E \*\*      QUOTE VALID: 10/20/2016      Amount

JOHN BEAN MODEL SJ351840 JETTER, TRAILER MOUNTED      54127.00

\*\*PLEASE SEE ATTACHED BUILD SHEET FOR EQUIPMENT SPECS\*\*

Trade Ins  
 =====

SECA JETTER  
 Serial #: -      8000.00-

Subtotal: 46127.00  
 Quote Total: 46127.00

Authorization: \_\_\_\_\_

OPTIONAL EQUIPMENT UPGRADES, NOT INCLUDED IN ABOVE PRICING

UPGRADE TO JOHN DEERE TIER III, 80 HP ENGINE      ~~\$3,550~~

UPGRADE TO ELECTRIC THROTTLE CONTROL FOR JD ENGINE      ~~\$775~~

REEL MOUNTED FOOTAGE COUNTER      \$1,250

JACK WHEEL OPTION FOR TRAILER      \$185

DEDUCT PUMP/ENGINE ENCLOSURE      - \$1,050

MODEL 705 HAND GUN      \$149

25' WASH DOWN HOSE      \$106

AVAILABILITY: 10 WEEKS ARO

*YANMAR 83<sup>5</sup> HP*

*48,867.00*

X

Received By



## SEWER JETTER 350 / 700

350/ 700 gallon with multiple engine and pumps options

The John Bean Sewer Jetter requires only one operator and tows easily behind any standard duty pickup. A hydraulically driven hose reel mounted on an optional precision milled bearing system provides the user easy access to the line regardless of vehicle location. Many options are available such as: tool/accessory storage boxes that provide security, weather protection and easy operator access.



### Standard Equipment

- Water capacity is your choice of 350 or 700 gallons consisting of two 350 gallon tanks made of total black poly LLDPE (linear low density polyethylene). Tank material is black and has a UV inhibitor which prevents the development of plant growth (i.e. algae, mold, etc.). The tank feature overhead air-gap fill and a curbside 2-1/2" brass fire hydrant fitting for easy and safe refill.
- Cold weather recirculation system allows water to be re-circulated through main hose and back to tank for sub-freezing operation
- The hose reel options:
  - Standard reel capacity is 600' of optional 3/4" or 800' of 1/2" high pressure hose and has air pressure cleanout connection
  - Dual reel capacities are 600' of 1/2" and 600' of 3/4" of high pressure hose (for 40 gpm @ 3000 psi only)





## BULLDOG SEWERJET



350/700 gallon with Yanmar engine and Udor pump

The Bulldog Sewer Jet is a small, yet powerful machine that encompasses the true legacy of John Bean Jetters: simplicity, durability and functionality. The Bulldog features advanced technology while remaining extremely simple and efficient to operate. It requires only one operator and tows easily behind any standard duty pickup. It features a rugged Tier 4i 67.7 hp Yanmar engine and an Udor 18 gpm @ 4000 psi run dry pump. A hydraulically driven hose reel, mounted on an optional precision milled bearing system, provides the user easy access to the line regardless of vehicle location. A 2-1/2" water fill system with air gap allows for quick hydrant filling while protecting the potable water supply. Options include wireless remote control capability, jet pulsation, anti-freeze circulation, mini-jet system with quick release mount, tool/accessory storage boxes providing security, weather protection, easy operator access and many more available options. The Bulldog Jetter will meet all your jetting requirements.

### Standard Equipment

- Water capacity is 350 gallon or 700 gallon tank(s) made of total black poly LLDPE (linear low density polyethylene). Tank material is black and has a UV inhibitor which prevents the development of plant growth (i.e. algae, mold, etc.). Tank carries a 5 year warranty against defects in material and workmanship from date of purchase of unit.

*See standard equipment continued on next page*



**Presents a Proposal Summary**

of the



**Jetter**

Single Engine Sewer Cleaner Mounted on a Trailer

for

City of Dixon  
121 W. 2<sup>nd</sup> Street  
Dixon, IL 61021

Bob Donlon  
Tel: 847-804-6017



## **PRODUCT DESCRIPTION**

- Trailer-Series RamJet 750 Gallons, shrouded - 40GPM

## **STANDARD FEATURES**

- Mounting Charge
- E-Stop
- Pulsation System
- Ceramic Plunger, Belt Driven
- Chisel Wedge Nozzle
- General Cleaning Nozzle
- Flexible Hose Guide
- 4" Skid & 9" extension
- Auto Shutdown (for High Engine Temp/Low Oil Pressure)
- Tachometer w/Hour Meter
- Gauge Package (Hour Meter, Tach, Volt, Oil Pressure, Temp)
- Twin 42" Aluminum Toolbox, Front Opening
- Nema 4 Ignition Switch Control Panel
- LED Lights in rear
- JMS Control System(Includes Water on/off controls) w/ Handheld Remote
- Electronic Water on/off Control
- 40 @ 2000
- Water Pressure Gauge
- LED Strobe Light
- Electric Brakes
- Aluminum Rock Guard Standard on Fenders
- Chip Guard Coating
- Electronic Throttle Controls
- Stainless Steel Water Selector
- Two Drain Jet Nozzles
- Water Recirculator and Antifreeze System
- 3" Tiger Tail Hose Protector
- 2.5" Fill System
- 600' Capacity Pivot Hose Reel
- Nozzle Storage Rack
- Module Paint - Standard Powder Coated Frame, Engine White, Reel Black
- 10' Leader Hose
- Hatz 74 HP 4 Cyl Diesel Engine Liquid Cooled
- Vactor Manual, Partial Manual and USB Version - 1 + Dealer

## **ADDITIONAL FEATURES**

- 600' x 3/4" Sewer Hose at 2500 PSI in lieu of Standard
- Hydraulic Speed Control Valve

Chassis Source - Vactor Supplied

Module Paint Match Cab - Yes

Module Paint Color - White

Cab Color - White

Door Stripe Color - None

Chassis Axle - Tandem

**Budget Price For 2017 Purchase:**

**\$72,592.00**

Price valid for 30 Days from date of 8/31/2016

Product Model: Jetter

Proposal Date: 8/31/2016

P.O. Number:

Payment Terms: COD

Proposal Notes:

1. Multiple unit orders will be identical to signed proposal. Changes or deviations to any unit of a multiple unit order will require a new signed proposal.
2. Chassis specifications and data codes for customer supplied chassis must be submitted to and approved by Vactor Manufacturing prior to submittal of customer purchase order
3. All prices quoted are in US Dollars unless otherwise noted.

SIGNED BY:

\_\_\_\_\_ Date: \_\_\_\_\_



Sewer Equipment  
1590 Dutch Road, Dixon, IL 61021  
Phone: (800) 323-1604  
Fax: (815) 284-0453  
[www.sewerequipment.com](http://www.sewerequipment.com)  
Sales: (815) 865-5566

Date: 07/20/16  
Company: City of Dixon, Illinois  
Address:  
City-State-Zip:  
Contact:  
Phone / Fax:  
Email:

## 747-FR2000TV

Trailer Mounted High Pressure Sewer Cleaner w/ TV System



Contract # 022014-SCA

### Engine/Pump:

Caterpillar 91 hp Diesel Engine  
FE Meyers 40 gpm @ 2000 psi  
Lighted NEMA 4 control panel  
Tachometer / Hour Meter  
Auto Shutdown (for high engine temp/low oil pressure)  
Air Purge Valve  
Painted Steel Shroud enclosure with locking access doors  
Recirculation System

### Hose Reel & Hose:

Dual Reel system:  
Reel A - Rotating Safety reel with 500' of Umbilical Cord™@2500psi  
Reel B - Rotating Safety reel with 600' of 3/4" @ 2500 psi Hose

### TV System:

Self-Leveling Color TV camera  
(1) 4" Jet Pod skid  
Color Monitor  
DVR w/ Removable SD Card

### Trailer:

Tandem Axles 14,000 GVWR  
Electric brakes, 2-5/16 ball hitch  
Aluminum toolbox  
D.O.T. Approved LED Lighting

### Accessories:

10' Leader Hose, BB Hose Guide  
Tri-Star (chisel point) nozzle  
DD (high flow) nozzle  
Finned Nozzle extension  
25' Fill Hose, Nozzle Rack  
Washdown gun w/ 25' ext. hose  
Upstream Pulley Guide  
Paper Operator/Owner Manual  
CD (Digital) Operator/Owner Manual

### Tank & Fill:

700 Gal Black Duraprolene Tank  
2.5" Fill System

### UPGRADED OPTIONS:

#### ENGINE / PUMP OPTIONS:

UPGRADE TO 1" SYSTEM ~ INCLUDES 1" HOSE, UPGRADE TO CATERPILLAR 122 hp DIESEL ENGINE & 65@2000 PSI WATER PUMP

#### HOSE REEL / HOSE OPTIONS:

AUTOMATIC LEVEL WIND with HYDRAULIC UP/DOWN ACTION  
AIR PURGE SYSTEM  
DIGITAL 'SMART COUNTER' w/ ON SCREEN FOOTAGE DISPLAY FOR CAMERA & HOSE REEL  
WIRELESS REMOTE CONTROL PENDANT ~ HOSE REEL F-N-R CONTROL, THROTTLE UP/DOWN, WATER ON/OFF, KILL SWITCH & INCLUDES MANIFOLD HYDRAULICS

#### TANK & FILL OPTIONS:

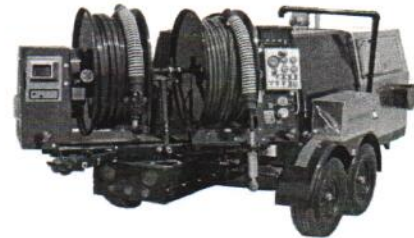
FILL HOSE STORAGE RACK

#### TRAILER & TOOL STORAGE OPTIONS:

TWO (2) TOP OPENING ALUMINUM TOOLBOXES ~ IN LIEU OF STANDARD

#### SAFETY FEATURES & CAMERA ACCESSORIES:

TWO (2) LED FLOOD LIGHTS  
ONE (1) LED STROBE LIGHT  
ONE (1) LED ARROW STICK



MODEL 747-FR2000TV ECO:	\$ 132,919.00
LESS NJPA DISCOUNT:	\$ (3,987.57)
<b>NET PRICE OF UNIT:</b>	<b>\$ 128,931.43</b>
DELIVERY:	N/A
<b>GRAND TOTAL:</b>	<b>\$ 128,931.43</b>

		<b>Required Section:</b>
Full name of Municipality		NJPA Member Number
Delivery Address:	City / State / Zip	Purchase Order Number
Contact Name	Title	Date

Please sign and return with PO by email to  
[bigequipment@sewerequipment.com](mailto:bigequipment@sewerequipment.com)  
or fax to (815) 284-0453





Sewer Equipment of Illinois  
4405 Roberts Road, Island Lake, IL  
Phone: (847) 865-3390  
Fax: (815) 801-4405  
[www.sewerequipmentofillinois.com](http://www.sewerequipmentofillinois.com)  
Sales: Bob Fausto 815-440-9043

Date: 01/05/17  
Company: City of Dixon, IL  
Address: 121 West 2nd Street  
City-State-Zip: Dixon, IL 61021  
Contact: Terry Weter  
Phone / Fax: 815-288-1485  
Email: [terry.weter@discoverdixon.org](mailto:terry.weter@discoverdixon.org)

### 747-FR2000 ECO ~ Trailer Mounted High Pressure Sewer Cleaner



#### Engine/Pump:

GM 4.3L Gas Engine  
Giant Plunger Style Triplex 40GF  
Lighted NEMA 4 control panel  
Tachometer / Hour Meter  
Auto Shutdown (for high engine  
temp/low oil pressure)  
Air Purge Valve  
Recirculation System  
Painted Steel Shroud enclosure  
with locking access doors

#### Hose Reel & Hose:

Rotating Safety reel  
with 800' capacity of 3/4" hose

#### Tank & Fill:

700 gal. black Super-Poly water tank  
2.5" Fill System

#### Trailer:

Tandem Axles 14,000 GVWR  
Electric brakes, 2-5/16 ball hitch  
Steel toolbox (1) - fender mounted  
D.O.T. Approved LED Lighting

#### Accessories:

10' Leader Hose  
BB Hose Guide  
Tri-Star (chisel point) nozzle  
DD (high flow) nozzle  
Finned Nozzle extension  
Nozzle Rack  
25' Fill Hose  
Washdown gun w/ 25' ext. hose  
Upstream Pulley Guide  
Paper Operator/Owner Manual

#### UPGRADED OPTIONS:

##### ENGINE / PUMP OPTIONS:

UPGRADE TO 1" SYSTEM INCLUDES CATERPILLAR DIESEL 122 HP ENGINE AND GIANT 65 GPM @2000 PSI  
TRIPLEX PLUNGER STYLE WATER PUMP W/30 MIN RUN DRY  
DRAIN VALVES FOR WATER PUMP

##### HOSE REEL / HOSE OPTIONS:

AUTOMATIC LEVEL WIND w/ HYDRAULIC UP/DOWN ACTION  
600' of 1" SEWER HOSE - 2500 PSI RATING  
DIGITAL SMART COUNTER FOOTAGE METER

##### TANK & FILL OTIONS:

FILL HOSE STORAGE RACK

##### OTHER UPGRADES:

UPGRADE TO TOP OPENING ALUMINUM TOOLBOX  
ADD ADDITIONAL TOP OPENING ALUMINUM TOOLBOX  
LED FLOOD LIGHT (2)  
LED STROBE LIGHT  
WIRELESS PENDANT CONTROL ~ WITH HOSE REEL F-N-R CONTOL, THROTTLE UP.DOWN, WATER  
OFF/ON, KILL SWITCH INCLUDES MANIFOLD HYDRAULICS

Demo Model show  
with optional features



NEW, equipped as above: \$94,676.08  
3 % NJPA Discount \$2,840.28  
**Grand Total \$91,835.80**

TERMS & CONDITIONS: \* Quote is valid for 30 days  
\* Quote is net of any sales tax  
\* Freight is not included  
\* Payment Terms: Due in full prior to shipment  
\* Delivery: Stock

**NJPA AWARDED**  
CONTRACT

Contract # 022014-SCA

#### CUSTOMER APPROVAL:

Company Name

Delivery Address:

City / State / Zip

Name

Title

Date

Please sign and return by fax to (815) 801-4405 or email to:

[meaganbiondi@sewerequipment.com](mailto:meaganbiondi@sewerequipment.com)



# COUNCIL ACTION FORM

Date: January 17, 2017

Presented By: O'Donnell

Subject: Intergovernmental Agreement- 911 Center Agenda Item: 12-B

## Description:

This agreement provides for continued dispatch services for the City of Dixon by the Lee County Sheriff's office. The agreement has a termination date of April 30, 2022 with a 90 day notification to terminate. Commencing on May 1, 2017 the total annual payment to the Sheriff's Office will be \$148,876. On May 1, 2018 the total annual payment will be \$173,876. On May 1, 2019 the total annual payment will be \$198,876. Each May 1st there after the annual payment will increase by an amount equal to the annual payment times the CPI.

## FINANCIAL

Is this a budgeted item? YES \_\_\_\_\_ NO \_\_\_\_\_

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES \_\_\_\_\_ NO \_\_\_\_\_ CIP Project Number: \_\_\_\_\_

# COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Staff recommends approval of the intergovernmental agreement between the City of Dixon and the Lee County Sheriff for dispatch services.

Required Action

ORDINANCE\_\_ RESOLUTION\_\_ MOTION ☒ NO ACTION REQUIRED \_\_

Additional Comments:

MOTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

TO approve the intergovernmental agreement between the City of Dixon and the Lee County Sheriff for dispatch services.

## CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Bishop	Councilman Marx	Councilman Tucker	Councilman Venier
YES					
NO					
ABSENT					
ABSTAIN					

**INTERGOVERNMENTAL AGREEMENT**  
**FOR POLICE DISPATCHING, CALL TAKING AND**  
**TELECOMMUNICATIONS SERVICES**

THIS AGREEMENT ("Agreement") is made by and between the County of Lee and the Lee County Sheriff, hereinafter collectively referred to as the "County," and the City of Dixon, an Illinois municipal corporation, hereinafter referred to as the "City." The Lee County Sheriff is sometimes individually referred to herein as the "Sheriff."

**W I T N E S S E T H :**

WHEREAS, Article VII, Section 10(a) of the 1970 Constitution of the State of Illinois provides that units of local government may jointly contract or otherwise associate to obtain or share services and to exercise, combine or transfer any power or function in any manner not prohibited by law or by ordinance; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., provides that any powers, function or authority exercised or which may be exercised by a public agency of the State of Illinois may be exercised, combined, transferred, and enjoyed jointly with any other public agency of the State and jointly with any public agency of any other state or of the United States to the extent that laws of such other state or of the United States do not prohibit joint exercise or enjoyment and except where specifically and expressly prohibited by law; and

WHEREAS, the parties are entering into this Agreement pursuant to and in accordance with the aforementioned Constitutional and statutory authorities; and

WHEREAS, the City desires to enter into a contract with the County for the furnishing of police dispatching, call taking and telecommunication services within the City; and

WHEREAS, the County desires to provide the police dispatching, call taking and telecommunication services for the City; and

WHEREAS, the Sheriff has the responsibility for hiring, retention, supervision, and control of radio dispatch operators and telecommunicators; and

WHEREAS, in 2011, the City previously entered into an agreement with the County whereby radio dispatch and telecommunication services were provided to the City Police Department by the County; and

WHEREAS, subject to the provisions set forth in this Agreement, the City and the County wish to continue the existing arrangement whereby the Sheriff will continue to provide the same radio dispatch, call taking and telecommunication services for the City Police Department; and

WHEREAS, intergovernmental cooperation agreements of this nature are authorized pursuant to Section 10, Article VII of the 1970 Illinois Constitution and the authority granted by the Intergovernmental Cooperation Act (5 ILCS 220/1, et seq.).

NOW, THEREFORE, in consideration of the mutual promises and covenants provided herein, the County and the City hereby agree as follows:

1. The initial term of this Agreement shall be deemed to commence on the date this Agreement is last executed by each of the Sheriff and the duly authorized representatives of the County and the City (the "Commencement Date") and shall terminate on April 30, 2022, at 11:59 P.M. (the "Initial Term"). Notwithstanding the foregoing, the Initial Term of this Agreement shall self-renew for an additional one year term at the then-applicable monthly payment amount set forth in Sec. 2 below unless, not less than ninety (90) days prior to the expiration of the Initial Term, either the County or the City provides written notice to the other party of its intent to terminate.

2. For all services provided herein, the City shall make monthly payments to the County as follows:

(A) The sum of \$10,250.00 per month, payable on the first day of each month commencing after the Commencement Date and continuing on the first day of each and every month thereafter until and including April 1, 2017.

(B) Thereafter, the sum of \$12,406.33 per month, payable on May 1, 2017, and continuing on the first day of each and every month thereafter until and including April 1, 2018.

(C) Thereafter, the sum of \$14,489.67 per month, payable on May 1, 2018, and continuing on the first day of each and every month thereafter until and including April 1, 2019.

(D) Thereafter, the sum of \$16,573.00 per month, payable on May 1, 2019, and continuing on the first day of each and every month thereafter until and including April 1, 2020.

(E) Thereafter, the monthly payment for the time periods from May 1, 2020, until and including April 1, 2021 (hereinafter the "2020-2021 Time Period"), and from May 1, 2021, until and including April 1, 2022 (hereinafter the "2021-2022 Time Period"), shall be paid on the first day of each such month and calculated as follows:

(i) The amount of the monthly payment to be paid by the City to the County during the 2020-2021 Time Period shall be equal to the monthly payment set forth in (D) above adjusted in accordance with the Revised Consumer Price Index-U.S. for All Urban Consumers (All Items) (herein otherwise referred to as "Consumer Price Index"), published monthly by the U.S. Department of Labor. Said monthly payment amount for the 2020-2021 Time Period shall be determined by dividing the monthly payment of \$16,573.00 by the Revised



Index Number for the Consumer Price Index for the month of May, 2019, and then multiplying that amount by the Revised Index Number for the month of March, 2020;

(ii) The amount of the monthly payment to be paid by the City to the County during the 2021-2022 Time Period shall be equal to the monthly payment for the 2020-2021 Time Period adjusted in accordance with the Consumer Price Index. Said monthly payment amount for the 2021-2022 Time Period shall be determined by dividing the monthly payment for the 2020-2021 by the Revised Index Number for the Consumer Price Index for the month of May, 2020, and then multiplying that amount by the Revised Index Number for the month of March, 2021; and

(iii) It is the intention of the parties that the monthly payment for the 2020-2021 Time Period shall be equivalent to the purchasing power of the monthly payment as of May 1, 2019, and that the monthly payment for the 2021-2022 Time Period shall be equivalent to the purchasing power of the monthly payment as of May 1, 2020, and to that end it is agreed that (i) if the title of the above index is changed, the nearest substitute or equivalent index of the Bureau of Labor Statistics shall be used; (ii) if the base is changed from 1982-1984 (equals 100) to another period, an adjustment shall be computed to arrive at the same index figure as would be used if the base had not been changed, and (iii) if the index of the Bureau of Labor Statistics is discontinued, an appropriate similar cost of living index shall be used adjusted to arrive as nearly as possible to the same result as if the present index of the Bureau of Labor Statistics was in continued existence. In such event the Dun & Bradstreet Index shall be used if adaptable but if it is not adaptable then the nearest comparable index shall be used.

3. The County shall furnish, supply, and provide the City with police dispatching and call taking services under the following guidelines:

(A) The Sheriff shall continue to provide the City's Police Department with radio dispatch, call taking and telecommunication services twenty-four (24) hours per day each and every day during the term of this Agreement. Said services shall include, but not be limited to:

(i) From 7:00 A.M. to 5:00 P.M. each Monday through Friday, the Sheriff shall have trained telecommunicators answer all telephone calls made to the Dixon Police Department who shall then transfer said calls to the Dixon Police Department, except for 911 calls and all other emergency calls, which the Sheriff shall be responsible for dispatching emergency services.

(ii) From (a) 5:00 P.M. Friday through 7:00 A.M. Monday, and (b) 5:00 P.M. through 7:00 A.M. of each day of this Agreement, the Sheriff shall have trained telecommunicators answer all telephone calls made to the Dixon Police Department and shall then dispatch all Dixon Police personnel in response to said calls. The Sheriff acknowledges that during this period City shall not be required to have personnel answer phone calls transferred to the Dixon Police Department.

(iii) Services provided by the Sheriff shall include verification of warrants, license checks, monitoring traffic stops, responding to alarms, accidents, and opening and closing of electronic doors.

(iv) The services provided herein shall include, but shall not be limited to, dispatching calls for service, answering 911 calls and non-emergency calls.

(B) The County shall provide all equipment necessary to fulfill its obligations and duties under this Agreement, provided however it shall be the responsibility of the City to use equipment compatible with that used by the County.

4. All County personnel assigned to provide the police dispatching and call taking services shall be members of the Lee County Sheriff's Department and shall operate under the general supervision of the Sheriff.

5. Notwithstanding anything herein to the contrary, the County shall retain control over all matters incidental to the performance of the police dispatching, call taking and telecommunication services provided for herein, including, but not limited to, hiring of personnel, the methods of rendering such services, the level of standards of performance, the discipline of any personnel, and the general control of all assigned personnel, equipment, communication facilities, and all supplies. The County shall have the sole responsibility for hiring, termination, payment of salaries, wages, benefits, taxes and all other expenses associated with telecommunications personnel. At no time shall any officer, official, or employee of the City undertake to direct any of the assigned personnel as to matters incidental to the performance of police dispatching and call taking services.

6. The County agrees to hold the City and its officers and agents harmless from any suit or claim brought by a person or entity not a party to this Agreement, and to reimburse City and its officers and agents for any and all damages, judgments or monies, including attorney's fees and costs of litigation, paid in good faith to a person or entity not a party to this Agreement, arising out of the performance or non-performance of the County personnel working under this Agreement.

7. In addition to the payments referred to in paragraph 2 above, the City shall make available on an "as needed basis" a room in its Police and Fire Department Building for use by the Sheriff as an emergency use center. Said room shall be used in the event of an emergency or disaster.

8. The parties hereto agree to abide by the requirements of Section 504 of the Federal Rehabilitation Act and will not discriminate on the basis of race, color, national origin, sex, religion, age, and handicapped status in employment or provision of service.

9. In performing the services required of it under this Agreement, the Sheriff shall comply with all federal, state and county statutes, ordinances and regulations.

10. This Agreement may not be assigned by either party without the prior consent of the other.

11. If either party fails to perform any of the terms, covenants, agreements or conditions on its part to be performed under this Agreement, and the failure continues for thirty (30) days after notice of said default by the non-defaulting party, this Agreement may be terminated by the non-defaulting party at any time thereafter upon written notice. Provided, however, if any default cannot be reasonably remedied during said period and if the defaulting party has commenced to remedy the default and is diligently pursuing such remedy, then the defaulting party shall have such additional time as reasonably necessary to remedy the default before this Agreement may be terminated.

12. Notices given pursuant to the provisions of this Agreement, or necessary to carry out its provisions, shall be in writing, and delivered to the person to whom the notice is to be given or by certified mail, return receipt, postage prepaid, addressed to such person. Notice to the County shall be addressed to the County at the Office of the County Administrator, Lee County Courthouse, Dixon, Illinois 61021. Notice to the City shall be addressed to the City at the Office of the City Manager, City Hall, Dixon, Illinois 61021.

13. Failure of either party to insist on the strict performance of the terms, agreements and conditions herein contained, or any of them, shall not constitute or be construed as a waiver or relinquishment of either party's right thereafter to enforce any such term, agreement or condition, but the same shall continue in full force and effect.

14. Time is of the essence of this Agreement.

15. Upon the written request of either the County or the City to the other, both parties agree to commence good faith discussions with respect to the extension of this Agreement on May 1, 2021, or as soon thereafter as their duly authorized representatives may reasonably meet for such purpose.

16. The preceding constitutes the entire Agreement and no verbal statements shall supersede any of its provisions. This Agreement may be amended by a mutual agreement executed in the same manner by which this Agreement was executed.

(The signatures of the parties appear on the following page).

IN WITNESS WHEREOF, the County of Lee, by Resolution duly adopted by the County Board, caused this Agreement to be signed by its Chairman and attested by its Clerk on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

IN WITNESS WHEREOF, the Lee County Sheriff has signed this Agreement on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

IN WITNESS WHEREOF, the City of Dixon, by Resolution duly adopted by the City Council, caused this Agreement to be signed by its Mayor and attested by its Clerk on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

THE COUNTY OF LEE

By: \_\_\_\_\_  
Chairman, Lee County Board

ATTEST:

\_\_\_\_\_  
Clerk, Lee County Board

LEE COUNTY SHERIFF

By: \_\_\_\_\_  
Lee County Sheriff

CITY OF DIXON

By: \_\_\_\_\_  
Mayor, City of Dixon

ATTEST:

\_\_\_\_\_  
Clerk, City of Dixon



# COUNCIL ACTION FORM

Date: January 17, 2017

Presented By: O'Donnell

Subject: MOU with FOP Regarding Sick Leave Agenda Item: 12-C

## Description:

Ryan West is in his probationary period with the police department. As such, he is ineligible for sick leave benefit. Officer West recently had a family emergency with extenuating circumstances and has requested an advance on his initial sick leave allocation. Police employees are given four months of sick each calendar year. Officer West would receive his initial allocation on January 1, 2018. The MOU advances Officer West two months of sick leave available from January 4, 2017 to December 31, 2017. The time used will be subtracted from his initial allocation. With the MOU the City and the FOP acknowledge that the advance is a unique situation that does not constitute a past practice or set any precedent.

## FINANCIAL

Is this a budgeted item? YES \_\_\_\_\_ NO \_\_\_\_\_

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES \_\_\_\_\_ NO \_\_\_\_\_ CIP Project Number: \_\_\_\_\_

# COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Staff recommends approval of the MOU with the FOP regarding the advancement of sick leave for Ryan West.

Required Action

ORDINANCE\_\_ RESOLUTION\_\_ MOTION ☒ NO ACTION REQUIRED \_\_

Additional Comments:

MOTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

TO Approve the MOU between the City of Dixon and the Fraternal Order of Police regarding sick leave for Ryan West.

## CITY COUNCIL VOTES

VOTES	Mayor Arellano	Councilman Bishop	Councilman Marx	Councilman Tucker	Councilman Venier
YES					
NO					
ABSENT					
ABSTAIN					

**Memorandum of Understanding**  
between  
the City of Dixon, Ryan West  
and  
Illinois Fraternal Order of Police Labor Council/ Dixon

January 6, 2017

**Issue:**

Ryan West (West) is employed by the City as a police officer and is currently in his probationary period. Due to the short duration of his employment he is not eligible to take any leave. Due to exigent circumstances West has requested an advance of a portion of his future leave entitlement, up to a period of two months. The City is willing to grant the period of leave, for a period of time not to exceed two (2) months, subject to execution of this MOU. The FOP is willing to agree to the conditions set forth herein.

**Agreement:**

The City grants West's request for advance of a portion of his future sick leave, for a cumulative period of usage not to exceed two (2) months. Leave shall begin on January 4, 2017 and the use of any such advanced time shall conclude no later than December 31, 2017. It is contemplated and agreed that the allocated time may be used in increments, with some time being used at the beginning of the year and more being potentially used later in the year, but before the conclusion date. West and the FOP agree that this arrangement, as set forth in the MOU, shall not constitute past practice, shall not be an acknowledgement that any such practice exists, constitute precedent in evaluating future action by the City in responding to requests for sick leave, or constitute precedent in ongoing negotiations, or contemplated negotiations, or related to future bargaining agreements. Further, West and the FOP agree that this MOU cannot be the subject of or be cited at any grievance brought by any member of the FOP or by the FOP on behalf of any member.

---

*Signature of City Manager / date*

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*Signature of FOP Representative / date*

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*Signature of Ryan West / date*