

## CALL TO ORDER

The meeting was called to order by Mayor Arellano.

## ROLL CALL/INVOCATION

Councilmen Considine, Marshall, Marx, Venier, and Mayor Arellano answered Roll Call. The Pledge of Allegiance was cited. Pastor Wayne Epps of Calvary Baptist Church gave the Invocation.

## WORK SESSION – DIXON CHAMBER AND MAIN STREET

Executive Director Stacey Colledge of Dixon Main Street and Riverfront gave a presentation. She advised that they are working on ways to improve attractions through marketing and to improve the welcome center and services. They plan to make these improvements through media, Lee County Tourism, expanding social media, redeveloping the website and possibly a mobile app. She also shared with the Council the Dixon Tourism Grant 2018 Application. The Council asked questions regarding marketing and maximum amount for grants. She advised that they are in the process of hiring a marketing person and the max for a tourism grant is \$10,000. DCMS will also be putting up new banners in early 2018

## WORK SESSION – FIRE PENSION DISCUSSION

Mark Callison gave an overview of the Fire Pension Fund presentation and introduced Todd Schroeder of Lauterbach & Amen, LLP to participate in the presentation. A “A Look Head” program was shared with the Council. They advised the goal is to get better investments and to reach funding of \$10 Million. The City is currently hovering at \$8 Million.

## APPROVAL OF MINUTES

Councilman Marshall moved to approve the regular and executive minutes of the Special Council Meeting of Monday, October 16, 2017 and of the Special Council Meeting of Wednesday, October 25, 2017. Seconded by Councilman Marx. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

## APPROVAL OF TOTAL LABOR AND OUTSIDE CLAIMS

Councilman Marshall moved that the total labor and outside claims in the amount of \$948,412.55 be approved and ordered paid. Seconded by Councilman Marx. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

## CITY MANAGER REPORT

City Manager Danny Langloss thanked Mark Callison and the Fire Department for their work on the pension funding. He also advised that M & M had made the move to the Dixon Airport and thanked IT Manager Allen Philhower for all of his work. City Manager Langloss advised that a grant for Anchor Road had been applied for and that a plan was being finalized for next year for street resurfacing.

## INSURANCE PRESENTATION

City Manager Langloss gave an overview of Health Insurance changes. Packets provided to Council. City Manager Langloss thanked Finance Director, Paula Meyer and City Clerk Becky Fredericks for their work on this project. He further advised that the contract would need to be voted on at the next Council Meeting. City Manager also recognized employees: Becky Fredericks, Amanda Bradshaw and Matt Heckman for all their efforts and overtime on projects.

## COUNCIL REPORTS

Mayor Arellano – Would like to discuss any changes that may need to be made to Raffle Permit licensing. City Attorney Lesage gave an overview on how this came about and will reevaluate with the Council so that the permit holders can be accommodated and advised that it is a work in progress. Mayor advised that he has had multiple compliments on building cleanup as well as sewer issues by Josh McNitt and his crew. Also Street complaints had been well handled.

Councilman Marx – Recognized that M & M Aviation made the move from Whiteside to Dixon and thanked Jim Canterbury for his work

Councilman Venier – Reminder about the upcoming Janis Joplin production Saturday evening. Tickets still available and is supposed to be a great show.

Councilman Marshall – Congratulations to the Dukes and Good Luck on Saturday. Game is at 6:00 pm

Mayor – Would like to pay respect and extend prayers to the family of Officer Jamie Cox and the Rockford P.D.

## BOARD & COMMISSIONS REPORTS

Mayor Arellano reported that the Dixon Historic Preservation Commission Minutes were available for inspection and on file at City Hall.

## ORDINANCE # 3064 - LEASE OF PROPERTY

Councilman Considine moved to authorize the execution of an agreement for the lease of certain real property to Richard A Humphrey. Seconded by Councilman Venier. City Attorney Lesage advised that this would require a super majority vote to pass. Mayor noted that there had been interest from a solar farm for 12 or 13 acres. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

## ORDINANCE #3065 – DIXON CENTRAL BUSINESS DISTRICT TAX INCREMENT REDEVELOPMENT PLAN

Councilman Venier moved to approve the ordinance amending the Dixon Central Business District tax increment redevelopment project and plan of the City of Dixon. Seconded by Councilman Considine. The highlights were presented by City Attorney. Councilman Marshall spoke with the City Attorney regarding obtaining property within the TIF District and City Attorney Lesage advised that he could refrain from all TIF discussions and votes or remove property from the TIF area. Councilman Marshall chose to have 87 S. Galena Avenue removed from the Central Business District TIF District. Voting Yea: Councilman Considine, Marx, Venier and Mayor Arellano. Abstain: Councilman Marshall. Voting Nay: None. **Motion carried.**

## ORDINANCE # 3066 - CITY MANAGER RESIDENCY

Councilman Marshall moved to amend Dixon City Code Title 1, Chapter 6, and Section 1-6-2 (City Manager Residency). Seconded by Councilman Venier. Voting Yea: Councilman Considine, Marshall and Venier. Voting Nay: Councilman Marx and Mayor Arellano. **Motion carried.**

## ORDINANCE # 3067 - RESIDENCY - CHIEFS

Councilman Marx moved to amend Dixon City Code Title 8, Chapter 1, Section 8-1-3 and Title 9, Chapter 1, Section 9-1-3(Fire and Police Residency Requirement). Seconded by Councilman Marshall. Mayor advised he would be staying his position on this. Voting Yea: Councilman Considine, Marshall, Marx, and Venier. Voting Nay: Mayor Arellano. **Motion carried.**

## BUDGET ADJUSTMENT

Councilman Considine moved to recommend that the Council pass the Resolution amending the 2017-2018 Budget with respect to the Water Meter Project. The resolution increases the Capital project budget in the Water and Wastewater funds by \$1,446,565 each. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

## TAX LEVY

Councilman Venier made a motion recommending the City Council place the 2017 Tax Levy Ordinance on file. Seconded by Councilman Considine. Finance Director Paula Meyer gave an overview and advised that it would be placed on file, then a public hearing would follow and the final vote would take place at the December meeting. City Manager Langloss thanked Paula Meyer and Becky Fredericks for their work on this. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. Motion Carried.

## WAIVE BID PROCESS – METER PROJECT

Councilman Marshall made a motion to waive the bidding process for the water meter replacement program. Seconded by Councilman Considine. Interim Public Works Director Matt Heckman gave an overview. He advised that this lengthy in depth process was more thorough than bidding. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. Motion Carried.

## WATER METER – CONTRACT NEGOTIATIONS

Councilman Marx made a motion to allow staff to enter into contract negotiations with Core & Main. Seconded by Councilman Marx. Projected cost \$2,893,130.00 Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. Motion Carried.

## DIXON THEATRE PROJECT

Councilman Venier made a motion to permit staff to enter into contract negotiations to perform a building assessment on the Dixon Theatre. Seconded by Councilman Marshall. Willett Hofmann is the unanimous selection. It was noted that they have extensive structure experience from many projects. There are no cost factors known yet. This will come to the Council first before proceeding. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. Motion Carried.

## WELL #3 REMOVAL AND INSPECTION

Councilman Venier moved to waive the bidding process for the removal and inspection of Well #3. Seconded by Councilman Considine. This was an emergency project that was not budgeted. Funds would be coming from Water Capital Fund. The timeline is for early next year utilizing Layne Christenson as the contractor. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. Motion Carried.

## SAFE PASSAGE GRANT – PART TIME POSITIONS

Councilman Marshall made a motion to approve adding 5 part time positions for the Safe Passage Grant program. Seconded by Councilman Marx. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. Motion Carried.

## REFERRAL OF PETITION FOR ANNEXATION TO CITY ATTORNEY

Councilman Marx made a motion to refer the Petition for Annexation & Zoning to the City Attorney for proper action. Seconded by Councilman Marshall. R1 Zoning requested. City Attorney Lesage to prepare the ordinance. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. Motion Carried.

## REFER PETITION AMENDMENT/ZONING TO PLAN COMMISSION

Councilman Considine made a motion to refer the Petition for Zoning Amendment to the Dixon Plan Commission. Seconded by Councilman Marx. ZMM Industrial Property filed a petition for zoning amendment for 2 real property parcels on Palmyra referred to as the business and farm parcels. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. Motion Carried.

## EXECUTIVE SESSION

Councilman Venier moved that the Regular Council Meeting of Monday, November 6, 2017 meet in Executive session to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees pursuant to Section 2(c)(5) of the Open Meetings Act. Seconded by Councilman Marx. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

## RECONVENE MEETING

Councilman Marshall moved that the Regular Council Meeting of Monday, November 6, 2017, reconvene into Open Session. Seconded by Councilman Considine. Voting Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.**

## ADJOURNMENT

Councilman Marx moved that the Regular Council Meeting of Monday, November 6, 2017, be adjourned to meet in Regular Session on Monday, November 20, 2017, at 5:30 p.m. in the Council Chambers at City Hall. Seconded by Councilman Considine. Voting

Yea: Councilman Considine, Marshall, Marx, Venier and Mayor Arellano. Voting Nay: None. **Motion carried.** The meeting adjourned at 9:30 p.m.

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Stephanie A. Terranova, Deputy City Clerk