

**AIRPORT BOARD MEETING
DIXON MUNICIPAL AIRPORT
1650 FRANKLIN GROVE ROAD
WEDNESDAY, MAY 9, 2018
5:00 P.M.**

AGENDA

1. Roll Call
2. Approval of Minutes
3. Airport Status report – Jim Canterbury
4. Discussion of 2018 Airport plans
5. Discussion of RV Formation
6. Discussion of a fuel sales incentive related to the OshKosh EAA AirVenture
7. Public/Visitor Comment
8. Adjournment

City of Dixon Airport Advisory Board

March 14, 2018 – 5:00 PM Dixon Municipal Airport

CALL TO ORDER

The meeting was called to order at 5:04 PM by President Dan Ruckman

Present: Mark Applequist – Dick Meggers – Dan Ruckman

Board Members Absent: Dave Flenner – Brian Brown

Others Present: Airport Manager- Jim Canterbury, Dixon Public Works – Matt Heckman, Sauk Valley News – Rachel Rodgers

Approval of Minutes

MOTION by Applequist to approve the minutes of the Airport Advisory Board meeting of Wednesday January 10, 2018. Seconded by Ruckman. **Voting Yea: 3 – Voting Nay: none. Motion carried**

AIRPORT STATUS REPORT: Jim Canterbury

- Damaged airplane from Grand Detour incident on January 20 2018 is in hanger F. **NTSB** has been here and concluded their investigation. The Airplane owner has been out of contact, Jim has contacted the city attorney.
- Base Radio has been installed and waiting good weather to reinstall cable
- Bid to repair fences from snow plow incident has been approved, the insurance company has been contacted. Fence should be repaired soon
- Work continues on the back entry to the airport, asphalt will be ripped up and replaced
- Jim has requested funds in the City's five year plan to replace the curbs near the terminal building
- AWOS: The AWOS technician has not returned. The backup contact in Rockford is unable to work on the system due to his position with the FAA. System wide calls to "Belfort" are going unanswered. Jim will reach out Dan Pape of CMT regarding using entitlement money for new AWOS System.
- T-Hanger Status: Three empty – one each in hangers B, C, D. Issue with hanger B in that the concrete pads have "sunk". There are no footings so doors are not working properly in hangers B and C. Other hangers have barn door style sliding doors.

Airport FBO & Hanger Lease Agreements

Matt Heckman reports the lease agreements are in the hands of the city attorney

Runway Lighting Project

Matt Heckman reported all City signatures had been gathered and forms had been returned to IDOT. The contractor has signed off on the project and the city's check has been sent. Waiting to start

IDOT Railroad Tower review

Letter had been sent out to the Union Pacific and the railroad has responded, see earlier e-mail.

8/26 Runway Obstructions

Jim Canterbury reports that all trees have been cut back and additional 50 feet. Jim is working with Dan Pape of CMT to resolve the issue

Dixon City Capital Budget:

Matt Heckman reported the a number items involving the airport were included in the 2019 Capital budget;

- Airport layout and plan
- 2nd lighting project
- HVAC system upgrade for Maintenance Hanger (Brennaman FBO)
- HVAC system upgrade for Terminal Building
- Perimeter Fencing
- Some Blacktop at airport entrance (Pilot program)

Electrical Issue:

Engle Electric has been contacted to repair lighting in ramp area between Terminal building and Maintenance Hanger

Public/Visitor Comment: None

Closing Comments:

Some discussion to change sign at Rout 38 from “**Cessna Pilot Center**” to advertise for Brennaman's Aircraft, M&M Aviation, and Crystal Aero

Ideas were floated out to promote a Dixon stop over for EAA Airventure in July, including a bring your own barbeque cookout, camping portapotties, outdoor showers and fuel discouuts. Advertising with EAA much earlier then last year.

Motion to Adjourn at 5:45PM by Meggers, second by Applequest – **APPROVED**

Next Meeting – 5:00 PM, Wednesday – May 9, 2018

Future meetings- July 11, September 12, November 14, 2018

Minutes respectfully submitted by: Dick Meggers